

## Criterion- 6

### Sub Criterion-6.5.2

Sl. No	Quality Initiatives	Link to relevant Document
1	Appointment of Medical Officer	<a href="#">VIEW DOCUMENT</a>
2	Financial Assistance for Staff to Attend Conference/ Workshops & Publications	<a href="#">VIEW DOCUMENT</a>
3	Implementation of e- Gate Systems in Library	<a href="#">VIEW DOCUMENT</a>
4	Formation of YIMS Alumni Association	<a href="#">VIEW DOCUMENT</a>



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Institute of Management Studies (YIMS)  
Ezhakkad, Mundur, Palakkad - 678631, Kerala.

Affiliated to the University of Calicut & Managed by the Diocese of Palghat

MEDICAL OFFICER





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Ezhakkad, Mundur, Palakkad - 678631, Kerala.

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The presence of a Medical Officer in a higher education institution is crucial for safeguarding the health and well-being of students, faculty, and staff. They play a pivotal role in providing medical care, managing health emergencies, and implementing preventive healthcare measures such as vaccinations and health screenings. Medical officers also address mental health issues by offering support and connecting individuals to counseling services when needed. By promoting health education, managing campus health crises, and ensuring a safe and healthy environment, they contribute significantly to a productive academic atmosphere. Furthermore, they oversee health services, ensure legal compliance with health regulations, and collaborate with various departments to support the overall welfare of the academic community.



Principal  
yuva kshētra  
Institute of Management Studies  
Ezhakkad(PO), Mundur, Palakkad(Dt.)  
Kerala, India, Pin-678 631

NO. YIMS/2019/Apt/58

30.05.2019

To,

Ms. Naina Chandrasekar  
W/o Chandrasekar M.,  
#8, PBT Residency, 9<sup>th</sup> Mile,  
Mundur-Palakad

### APPOINTMENT ORDER

Ms. Naina Chandrasekar. is hereby informed the appointment as **Front office Manager Grade II cum Medical officer** of this institution based on the interview conducted on 06.02.2018 and recommendations of the staff selection committee. The appointment is on contract basis from **01/06/2019 to 31/03/2020.**

**This appointment is subjected to the following conditions.**

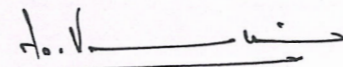
1. You are appointed as Admission Counselor of this institution is purely on contract basis and will automatically relieve on 31/03/2020.
2. During your tenure in the institute, you will have to comply with its rules and regulation. A separate Service Terms and condition file issued also to be read. Signing the letter of acceptance reflects your willingness in abiding the rules and regulations mentioned in the file.
3. During your service you will be paid a **Gross Salary of Rs.10020/- (Rupees Ten Thousand and Twenty only)** per month and ESI, PF Benefits.

Basic Salary	Conveyance	HRA
Rs. 5520/-	Rs.2250/-	Rs.2250/-

4. Your appointment will be effective from the date you report on duty.
5. Your working days will be from Monday to Saturday, 9.00 am to 5.00 pm. You are expected to follow the schedule and work according to the directions given by the Management, Principal and Superintendent.
6. You are entitled to one day's casual leave on completion of one month duty.
7. No advance leave will be permitted during this period and absence will be treated as leave without pay.
8. You have to abide by the catholic ethical principles in all professional matters.
9. **If your work and conduct is not satisfactory your service may be terminated at anytime.**
10. **In case you wish to leave the job, an advance Notice of at least two months or refund two months' salary to the Management towards your release from duty.**

Please convey your acceptance to work in our institution by signing in the original letter of acceptance. Please make it convenient to report for duty on **01.06.2019.**



  
Director

DIRECTOR  
YUVAKSHETRA INSTITUTE OF  
MANAGEMENT STUDIES  
EZAKKAD, MUNDUR  
PALAKKAD - 678 631.



# yuvakshetra®

Institute of Management Studies (YIMS)

(Affiliated to the University of Calicut)

Ezhakkad - Mundur, Palakkad - 678 631, Kerala, India ✉ yims@yuvakshetra.org / yuvakshetra@gmail.com

NO. YIMS/2019/Apt/58

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Director

DIRECTOR  
YUVAKSHETRA INSTITUTE OF  
MANAGEMENT STUDIES  
EZHAKKAD, MUNDUR  
PALAKKAD - 678 631.



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## FINANCIAL ASSISTANCE





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(Affiliated to the University of Calicut)

Ezhakkad - Mundur, Palakkad - 678 631, Kerala, India ✉ yims@yuvakshetra.org / yuvakshetra@gmail.com

## Proceedings of the Director, Yuvakshetra Institute of Management Studies

Order/Admn Sec/SW/2019/2002A

01.06.2019

The college management has decided to revise financial assistance to encourage research publications and continuous learning via virtual platforms for the development and enrichment of teaching staff. The details of financial assistance/aid are subject to the fulfilling the following criterions:

- Amount of Rs.6000/- for the teaching staff in an academic year will be provided for research publications in International Journal / Conference proceedings. If the research publish in National journal /Conference proceeding, only an amount of Rs.5000/- will be considered.
- Similarly, in an Academic year maximum of amount of Rs. 5000/- will be provided for teaching staff on the submission of certificate of successful completion of MOOC courses in the online platform such a SWAYAM, and Courseera
- An amount of Rs. 2000/- for attending National or International Seminars.
- An amount of Rs. 5000/- for attending Workshops, Conferences, FDP training programs, both in Online or Offline mode, with a minimum duration of FIVE days once the CERTIIFCATES are submitted
- Assistance provided to Book Publications based on the cost of expenditure rendered.



Rev. Fr. Dr. Mathew George Vazhayil  
Director

Director  
yuvakshētra  
Institute of Management Studies  
Ezhakkad, Mundur, Palakkad Dist.  
Kerala, India, Pin: 678 631

TO

- The Principal
- Office Superintendent
- HODs of all Departments

Copy to: Stock File Section



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## E GATE SYSTEM IN LIBRARY







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An e-gate system in a library is a security system that uses RFID (Radio Frequency Identification) or biometrics to manage entry and exit for library users.

Users approach the e-gate and present their RFID to verify their identity. The e-gate displays the user's name, department, and photograph. Users can then enter or exit the library.

The e-gate system integrates with library management software to track entry and exit details and it prevents unauthorized removal of books by triggering an alarm when a patron tries to exit with an unauthorized book. Restricts entry to specific areas based on user permissions. Generates statistics and reports on attendance, user logs, and other data



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# E-Gate



  
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**yuva kshetra**  
Institute of Management Studies  
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## ALUMINI ASSOCIATION FORMATION



കേരളം കേരള KERALA

C 399416

ALUMNI ASSOCIATION - REGISTERED MOU

YIMS അലൂമിനി അസോസിയേഷൻ  
മെമ്മോറാണ്ടം ഓഫ് അസോസിയേഷൻ

1. സംഘടനയുടെ പേര് : YIMS അലൂമിനി അസോസിയേഷൻ
2. മേൽവിലാസം : യുവക്ഷേത്ര ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് മാനേജ്മെന്റ് സ്റ്റഡീസ്, എഴക്കാട് മുണ്ടൂർ.പി.ഒ. Pin - 678 631 പാലക്കാട് ജില്ല

3. പ്രവർത്തനപരിധി : കേരളം മുഴുവൻ

*[Signature]*  
പ്രസിഡൻ്റ്

*[Signature]*  
സെക്രട്ടറി

*[Signature]*  
ചെറുപുഴ

13141  
500/-  
YIMS Alumni  
Mundur  
13-6-19

P. RAVINDRANATHAN  
DISTRICT COURT VENK  
PALAKKAD



പ്രേക്ഷിതൻ

പ്രസിഡന്റ്/സെക്രട്ടറി  
YIMS അലൂമിനി അസോസിയേഷൻ  
യുവക്ഷേത്ര ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ്  
മാനേജ്മെന്റ് സ്റ്റഡീസ്, എഴക്കാട്  
മുണ്ടൂർ.പി.ഒ.  
പാലക്കാട് ജില്ല

സ്വീകർത്താവ്

ബഹു: ജില്ലാ രജിസ്ട്രാർ,  
ജില്ലാ രജിസ്ട്രാർ ഓഫീസ്,  
പാലക്കാട്.

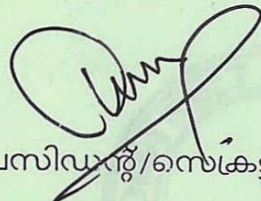
സർ,

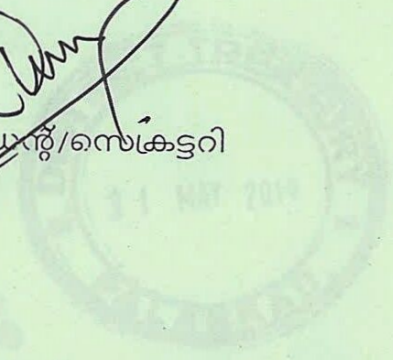
YIMS അലൂമിനി അസോസിയേഷൻ എന്ന സംഘടനയുടെ പ്രസിഡന്റ്/സെക്രട്ടറിയായി എന്നെ തിരഞ്ഞെടുത്തിരിക്കുന്നു. ഞങ്ങൾ ഈ സംഘടന രജിസ്റ്റർ ചെയ്യുന്നതിനാവശ്യമായ രേഖകളും മെമ്പോറാണ്ടും ഓഫ് അസോസിയേഷൻ, നിയമാവലി എന്നിവയും ഹാജരാക്കുന്നു. ദയവായി ഞങ്ങളുടെ സംഘടന രജിസ്റ്റർ ചെയ്തുതരുവാൻ അപേക്ഷ.

സ്ഥലം:

തീയതി:

എന്ന്,

  
പ്രസിഡന്റ്/സെക്രട്ടറി



താഴെ പേരെഴുതി ഒപ്പിടുന്ന ഞങ്ങൾ സംഘടന 1860\_ലെ സൊസൈറ്റിറജിസ്ട്രേഷൻ ആക്ട് 21/1955 ലെ 18 പ്രകാരം റജിസ്ട്രാക്കുവാൻ തീരുമാനിക്കുകയും ..... തീയതിയായ ഇന്നേദിവസം സാക്ഷികൾ മുൻപാകെ ഒപ്പിടുകയും ചെയ്തിരിക്കുന്നു. ഈ പ്രദേശത്ത് ഇതേ പേരിൽ വേറൊരു സംഘടന രൂപീകരിച്ചിട്ടില്ലെന്ന് ഇതിനാൽ സത്യബോധ്യപ്പെടുത്തുന്നു.

ക്രമ

നമ്പർ	പേരും വിലാസവും	തൊഴിൽ	സ്ഥാനം
1.	ഡോ: ടോമി ആന്റണി മുണ്ടക്കൽ ഹൗസ്, മേഴ്സിക്ോളേജ് ജംഗ്ഷൻ പാലക്കാട്.	കോളേജ് പ്രിൻസിപ്പാൾ	പ്രസിഡണ്ട്
2.	സിബി മാത്യു പാലമുട്ടിൽ വീട് മേലേപയ്യനി കല്ലടിക്കോട്, പാലക്കാട്	കോളേജ് അധ്യാപകൻ	വൈസ് പ്രസിഡന്റ്
3.	എമിൽ ജോസഫ് സ്റ്റീഫൻ കനിപ്പിള്ളിൽ ഹൗസ്, കണ്ണിക്കോട്.പി.ഒ. പുതുശ്ശേരി, പാലക്കാട്.	വിദ്യാർത്ഥി	സെക്രട്ടറി
4.	ഡോ: രാമലക്ഷ്മി.എസ്. അശ്വതി ഹൗസ് കല്ലേക്കുളങ്ങര, പാലക്കാട്	കോളേജ് അധ്യാപിക	ജോ: സെക്രട്ടറി
5.	Rev.ഡോ:ജോസഫ് ഒലിക്കകുനൽ YIMS, മുണ്ടൂർ പാലക്കാട്	വൈസ് പ്രിൻസിപ്പാൾ (കോളേജ്)	ഖജാൻജി
6.	ബെന്നി വർഗ്ഗീസ്, അഞ്ഞിലിമുട്ടിൽ ഹൗസ് കുനത്തറ, വാണിയംകുളം, പാലക്കാട്.	ബാങ്ക് ജോലി	എക്സി. മെമ്പർ
7.	അരുൺ. പെരിങ്ങോട്, പാറശ്ശേരി.പി.ഒ. കോങ്ങോട്, പാലക്കാട്	കമ്പനി ജോലി	"
8.	ദൃശ്യ നന്ദനം ഹൗസ്, കടമ്പഴിപ്പുറം, പാലക്കാട്.	"	"
9.	സ്മൃതി, പുത്തൻവീട്, പുതുപ്പരിയാരം, പാലക്കാട്.	വിദ്യാർത്ഥിനി	"
10.	ജെഫിൻജോയ് നീലൻകാവിൽ ഹൗസ്, കീരലൂർ.പി.ഒ. വേലൂർ, തൃശ്ശൂർ.	ഹോട്ടൽ	"
11.	ശൃംസുന്ദൻ, വലിയവെങ്ങക്കൽ ഹൗസ്, ഗോവിന്ദാപുരം, പാലക്കാട്.	കമ്പനി ജോലി	"

ഒപ്പ്

സാക്ഷികൾ:

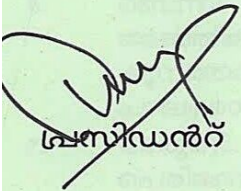
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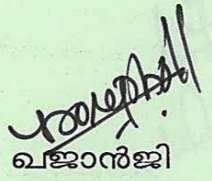
(2)

4. ഉദ്ദേശലക്ഷ്യങ്ങൾ

- 1) പൂർവ്വ വിദ്യാർത്ഥികളുടെയും, അധ്യാപകരുടെയും സഹകരണം സ്ഥാപനത്തിന് ഉറപ്പാക്കുക.
2. പൂർവ്വവിദ്യാർത്ഥികളുടെയും അധ്യാപകരുമായും സ്ഥാപനത്തിന്റെ ബന്ധം നിലനിർത്തുക.
3. സ്ഥാപനത്തിന്റെ വളർച്ച പൂർവ്വവിദ്യാർത്ഥികളേയും, അധ്യാപകരേയും അറിയിക്കുക.
4. വാർഷിക ഔദ്യോഗിക അറിയിപ്പ് എല്ലാ അംഗങ്ങൾക്കുമായി പുറത്തിറക്കുക.
5. പൂർവ്വവിദ്യാർത്ഥി സംഘത്തിന്റെ ഐക്യം വർദ്ധിപ്പിക്കുക.
6. സാമ്പത്തികമായി പിന്നോക്കംനിൽക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ആവശ്യമായ സൗകര്യങ്ങൾ നൽകുക.
7. വാർഷിക ജനറൽ മീറ്റിംഗ് നടത്തുക. ചാരിറ്റി പ്രവർത്തനങ്ങളുമായി സഹകരിച്ച് പ്രവർത്തിക്കുക.

  
പ്രസിഡൻ്റ്

  
സെക്രട്ടറി

  
ഖജാൻജി

# ENGLISH TRANSLATION OF ABOVE

## Memorandum of Association

### Alumini Association – Registration MOU

#### YIMS Alumini Association Memorandum Of Association.

Name of organization : YIMS Alumini association  
Address : Yuvakshetra institute of management studies,  
Ezhakkad, Mundur P.O, Pin-678631  
Palakkad District

Scope of Action : All over Kerala

President

Secretary

Treasurer



A handwritten signature in green ink, consisting of a stylized, cursive script.

Principal  
yuva kshetra  
Institute of Management Studies  
Ezhakkad(PO), Mundur, Palakkad(Dt.)  
Kerala, India, Pin-678 631



From

President/secretary  
Yims alumini association  
Yuvakshetra institute of  
Management studies, Ezhakkad  
Mundur P. O  
Palakkad district

Recipient

Hon: District registrar  
District registrar office  
Palakkad

Sir,

I have been elected as president / secretary of Alumini association of YIMS. We are Producing the to register the organisation including necessary documents to register the Memorandum of Association and articles. Of association Phase register our organization application.

Place

by

Date

President



  
Principal  
yuva kshētra  
Institute of Management Studies  
Ezhakkad(PO), Mundur, Palakkad(Dt.)  
Kerala, India. Pin-678 631

We the undersigned have decided to register under the societies act 21/1955 and have signed in the presence of witness on this day.This is to certify that no other organization with this same name have been formed in this area.


SL.NO.	NAME & ADDRESS	OCCUPATION	POSITION	SIGN
1	DR. TOMY ANTONY, MUNDACKAL (HO), MERCY COLLEGE JN., PALAKKAD	COLLEGE PRINCIPAL	PRESIDENT	
2	SIBI MATHEW, PALAMOOTTIL VEEDU, MELEPAYYANI, KALLADIKODE, PALAKKAD	COLLEGE LECTURER	VICE PRESIDENT	
3	EMIL JOSEPH STEPHEN, KANIPPILLIL (HO) KANJIKODE P.O. PUDUSSERY, PALAKKAD	STUDENT	SECRETARY	
4	DR. RAMALAKSHMI. S. ASWATHY HOUSE, KALLEKULANGARA, PALAKKAD	COLLEGE LECTURER	JOINT SECRETARY	
5	Rev. DR. JOSEPH OLICKAKUNAL, YIMS, MUNDUR, PALAKKAD	VICE PRINCIPAL (COLLEGE)	TREASURER	
6	BENNY VARGHESE, ANJILIMOOTTIL (H), KOONATHARA, VANIYAMKULAM, PALAKKAD	BANK EMPLOYEE	EXECUTIVE MEMBER	
7	ARUN, PERINGODE, PARASSERY P.O. KONGAD, PALAKKAD	COMPANY EMPLOYEE	EXECUTIVE MEMBER	
8	DRISYA, NANDANAM (H), KATAMBAZHIPPURAM, PALAKKAD	COMPANY EMPLOYEE	EXECUTIVE MEMBER	
9	SMRITHY, PUTHANVEEDU, PUTHUPARIYARAM, PALAKKAD	STUDENT	EXECUTIVE MEMBER	
10	JEFIN JOY, NEELANKAVIL (H) KIRALUR P.O., VELOOR, THRISSUR	HOTEL	EXECUTIVE MEMBER	
11	SHYAM SUNDAN, VALIYAVENGAKKAL (H), GOVINDAPURAM, PALAKKAD	COMPANY EMPLOYEE	EXECUTIVE MEMBER	



Principal  
**yuva kshētra**  
 Institute of Management Studies  
 Ezhakkad (PO), Mundur, Palakkad (Dt.)  
 Kerala, India, Pin-678 631

## Objectives

1. Ensure the cooperation of alumni and faculty to the institution
2. Maintain the relationship of the institution with alumni and faculty
3. Inform the teachers and alumni about the growth of the institution.
4. Issue annual official notification to all members.
5. To increase the cohesion of the Alumni institution.
6. Provide necessary facilities to economically backward students.
7. Conduct annual general meeting collaborate with charity work.



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