



## **YEARLY STATUS REPORT - 2021-2022**

**YUVAKSHETRA INSTITUTE OF  
MANAGEMENT STUDIES**



# YEARLY STATUS REPORT - 2021-2022

## Part A

### Data of the Institution

#### 1.Name of the Institution

YUVAKSHETRA INSTITUTE OF  
MANAGEMENT STUDIES

- Name of the Head of the institution **DR. TOMY ANTONY**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04912846426**
- Mobile no **9961233888**
- Registered e-mail **yims@yuvakshetra.org**
- Alternate e-mail **yuvakshetra@gmail.com**
- Address **YUVAKSHETRA INSTITUTE OF  
MANAGEMENT STUDIES EZHAKKAD,  
MUNDUR PALAKKAD**
- City/Town **MUNDUR**
- State/UT **KERALA**
- Pin Code **678631**

#### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **T K Rajan**
- Phone No. **9446537545**
- Alternate phone No. **9072552784**
- Mobile **9072552784**
- IQAC e-mail address **iqac@yuvakshetra.org**
- Alternate Email address **naac@yuvakshetra.org**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://www.yuvakshetra.org/aqar-2/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.yuvakshetra.org/academic-calendar/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.71</b>	<b>2022</b>	<b>18/10/2022</b>	<b>17/10/2027</b>

**6. Date of Establishment of IQAC**

**01/11/2018**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>NA</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

**Infrastructure Development:** Construction of a basketball court was initiated during the academic year to promote physical fitness and recreational activities among students, enhancing the campus infrastructure.

**Improved Payment System:** Introduction of a new gateway payment system aimed at providing a student-friendly payment experience, streamlining financial transactions within the college community.

**Enhanced Academic Resources:** Acquisition of INFLIBNET resources to bolster academic research and access and development of scholarly materials, including e-contents enriching the learning environment for faculty and students.

**International Webinar Series:** Organization of a 10-day international webinar series for students, focusing on interdisciplinary learning, professional development, and fostering innovation, thereby enriching students' academic experience and global perspective.

**Skill Development Program:** Implementation of Tally Essential program for students aimed at enhancing their accounting skills and proficiency, empowering students with practical knowledge relevant to the job market.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Ten Day International Webinar Series	Enhanced interdisciplinary understanding, skill development, and global networking for students.
New Payment Gateway system	Improved convenience and efficiency in student transactions.
Basketball Court Construction	Enhanced recreational facilities, promoted physical activity among students.
Tally Essential Courses	Enhanced proficiency in accounting software, improved employability skills.
Purchase of INFLIBNET and E-content Development	Expanded access to digital resources enriched learning materials for students.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Director Board	20/02/2024

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>YUVAKSHETRA INSTITUTE OF MANGEMENT STUDIES</b>
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• Location	<b>Rural</b>
• Financial Status	<b>Self-financing</b>
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• Name of the IQAC Coordinator	T K Rajan				
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• Alternate phone No.	9072552784				
• Mobile	9072552784				
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• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.yuvakshetra.org/academic-calendar/">https://www.yuvakshetra.org/academic-calendar/</a>				
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website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
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<p>Improved Payment System: Introduction of a new gateway payment system aimed at providing a student-friendly payment experience, streamlining financial transactions within the college community.</p>		
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Director Board	20/02/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	02/04/2022

**15. Multidisciplinary / interdisciplinary**

The college is committed to creating an inclusive academic environment by encouraging interdisciplinary collaboration. Faculty members from various departments collaborate on research projects and publications, bridging the gap between arts and science disciplines.

We organize interdepartmental events, such as the Annual Science

and Arts Exhibition, where students can showcase collaborative projects, encouraging the exchange of ideas. Additionally, we've established multidisciplinary clubs to provide students with opportunities for collaborative activities that go beyond traditional academic boundaries.

Joint workshops bring together experts from different fields to explore common themes, fostering innovative thinking and knowledge exchange. Cross-disciplinary exhibitions highlight the blending of arts and science, visually representing the exciting intersections between creativity and analytical thinking. Through these initiatives, our college aims to provide a holistic educational experience that emphasizes the importance of collaboration and synergy across diverse academic domains.

#### **16.Academic bank of credits (ABC):**

We recognize that the efficacy of ABC depends on the timely registration of all Higher Educational Institutions and the issuance of ABC IDs to students. As we are affiliated with UOC, we are awaiting UOC's registration with ABC. Upon its completion, our institution will join ABC and expeditiously upload academic data, including students' earned credits, along with their respective ABC IDs.

#### **17.Skill development:**

The institution provides students with a rich array of skills and opportunities, ensuring their holistic development. Specialized courses like NET coaching, CMA, and Tally, along with soft skills training, Placement assistance, and Career Guidance, equips students for success in academia and beyond. Additionally, practical training in preparing pain balm and moisturizing cream fosters entrepreneurship and real-world application of knowledge. Language skills are honed through focused programs on listening, speaking, reading, and writing (LSRW), while yoga sessions promote mental and physical wellness. These initiatives underscore the institution's commitment to cultivating well-rounded individuals prepared to thrive in diverse environments.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution celebrates significant national events such as Independence Day and Republic Day to nurture a sense of patriotism and enrich students' understanding of India's rich history. Additionally, it commemorates occasions like Hindi Divas, Mother Tongue Day, Kerala Piravi, Ramadan, Diwali, Onam,

and Youth Skill Day to foster communal harmony and promote national integration. Teachers Day is observed to honour the diverse languages and cultures of India.

Electoral literacy is promoted among all students, wherein they are enrolled for voter IDs, symbolizing the essence of democracy and emphasizing the importance of understanding the Indian constitution. During the initial two years of their Bachelor's degree, students have the option to study Hindi, Sanskrit, Tamil, or Malayalam. The institution further encourages the promotion of Indian arts, traditions, and languages through competitions held during the annual fine arts festival, thereby establishing a strong connection to Indian culture and heritage.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution's dedication to Outcome-Based Education (OBE) underscores its student-centric approach, prioritizing advanced learning outcomes over traditional course credits. Acknowledging the importance of this educational framework, the IQAC has coordinated faculty development sessions on OBE and orientation programs for students, introducing essential OBE concepts like Programme Outcome (PO), Programme Specific Outcome (PSO), and Course Outcomes (CO) into the curriculum. This initiative seeks to not only revamp the curriculum but also reform teaching methods and evaluation criteria, aiming to cultivate students' responsibility as citizens. In line with this effort, the college conducts Faculty Development Programs (FDPs) for educators and induction sessions for students. These sessions provide students with a comprehensive understanding of OBE principles and their significance in their academic journey. Furthermore, faculty members elucidate course objectives at the semester's outset, providing students with a clear grasp of OBE's importance and their role in attaining its objectives.

#### **20.Distance education/online education:**

The institution places a strong emphasis on online education, harnessing technology and digital resources to enrich learning experiences, enhance accessibility, and foster inclusivity. It hosts online national and international expert talks, conferences, and seminars, elevating academic discourse and broadening students' perspectives. Through the library's digital access via DELNET and INFLIBNET using KOHA software, students can seamlessly access a vast array of resources. Furthermore, the institution has pioneered the use of YouTube channels to standardize the creation and dissemination of e-content,

encompassing diverse formats such as short films, interactive PowerPoint presentations, and other online materials. This concerted effort not only ensures the quality of education but also empowers learners to engage with content flexibly and effectively in the online realm.

## Extended Profile

### 1.Programme

1.1	594
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	2400
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	156
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	728
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	79
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Number of full time teachers during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
3.2	76	
Number of sanctioned posts during the year		
File Description		Documents
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	64	
Total number of Classrooms and Seminar halls		
4.2	484.24	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	235	
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yuvakshetra Institute of Management studies, affiliated to the University of Calicut, has implemented Choice Based Credit Semester System for all the programmes it offers.

- The College Council, in association with the IQAC prepares the Academic Calendar of the College.
- Annual action plans are prepared, with tentative dates for conducting both curricular and co-curricular programmes.
- The Master Timetable is prepared every academic year for a planned execution of the curriculum.
- Internal Examination Calendar, and various activities are approved in the college council and relevant changes are made, if necessary.

- Faculty diary is maintained to record all curricular and co-curricular activities of the teachers which is monitored by the IQAC.
- The college conducts Induction Programme for both students and newly joined faculties.
- The Department Level Curriculum Induction is an important part of the two-tier induction programme of the college.
- The faculty members prepare Semester plans as per the directions of the IQAC.
- Using ICT materials, PowerPoint presentations, lecture notes and Laboratories effectively deliver subject content.
- HoDs monitor the course completion at regular intervals in accordance with duly filled semester plans.
- Feedbacks about curriculum delivery are taken at regular intervals from all stakeholders.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Creation of Academic calendar guarantees that teachers receive the utmost hours possible for effectively delivering courses and that students receive enough instructional time.

- The institution is affiliated to the University of Calicut, has to closely adhere to the Academic Calendar of the University.
- Institutional academic calendar, Master timetable and the Department timetables ensure completion of portions in a timely manner.
- The Continuous Internal Evaluation is followed as mandated by the Choice Based Credit and Semester System of the University.
- An induction programme for the first semester students is conducted before the commencement of the classes.
- The Continuous Internal Evaluation is done based on Attendance, Assignment, seminar presentation and Internal Examinations.
- Internal Examinations are conducted as per the guidelines of university.

- The results of internal examination are published in a time-bound manner
- The conduct of Continuous Internal Evaluation in the college is transparent and tutors of the respective courses address the grievances of students, if any.
- Consolidated mark sheets are displayed on the department notice boards and are uploaded to the University website within the stipulated time.
- Field trips, Industrial visits, Internships, and Extra Curricular Activities included in the Academic Calendar in such a way that CIE process is not disrupted.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1626

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has prescribed many Courses and put in place many mechanisms to integrate cross-cutting issues into its curriculum

- The college integrates contemporary social issues and perspectives related to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum



in multiple ways.

- The General English courses titled Readings on Contemporary Culture and Environmental Studies and Disaster Management offered to all the UG students in the college exclusively deals with Human Rights, Environment and Sustainability, and Gender.
- In addition, college addresses these values by conducting seminars, extension activities, outreach programmes, day observances, campaigns, workshops, camps, debates, club activities and association programmes.
- Exclusive courses on Environment and Sustainability offered by various departments covering many modules dealing with ecology and ecosystems, biodiversity and its conservation, sustainable development, natural resources and its conservation, Industry and environment, waste management, Environmental pollution, Environmental Legislations/organizations.
- Strict adherence to Green Protocol in the campus on all initiatives and events.
- Green and Environment Auditing being conducted with the help of an external agency. Utmost emphasis to empathize with the weaker sections of society, and ensures equality and equity.
- Due importance to professional ethics, cyber ethics, research ethics and social ethics in the syllabus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

748

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.yuvakshetra.org/curriculum-feedback/">https://www.yuvakshetra.org/curriculum-feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

928

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

127

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The institution caters primarily to the educational needs of the students through an orientation programme , 'INIZIO'.
- The college conducts intensive Bridge Courses at the

commencement of UG programs.

- An Entry Level Assessment is conducted to identify student learning diversity based on their 10th and 12th marks. Comprehension skills are assessed, and students are subsequently categorized into two streams.

The following teaching pedagogies are devised and adopted and the progress of learning is closely monitored.

#### For slow Learners

- Regular Remedial Teaching
- Peer learning
- Mentor Motivation Support
- Homeworks & Assignments
- Special Alumni Programmes
- Confidence Building Programs
- Bilingual explanation to the needy

#### For Advanced Learners

- Group Discussions, Technical Quizzes, Projects, Seminars, and Workshops for enhancing Analytical and Problem-Solving Skills.
- Resource Persons for Knowledge Extension Programs.
- Active Involvement in Inter-Collegiate Management Fests.
- Supplementary Learning through CMA, NET Coaching and Certificate Courses
- Book Publications through Yuvakshetra Publications
- National/ International Confidence Building Programs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2400	78

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

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- National/ International Confidence Building Programs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution adopted Hybrid mode of teaching learning process during the academic year.

- The faculty use ICT enabled classrooms with LCD Projectors, WIFI Connectivity, Software, Power Point Presentations developed by teachers to expose the students to advanced knowledge and Practical learning.
- Enhance learning with immersive technologies tailored to specific subjects for an enriched educational experience.
- Online Classes, Webinars, Meetings and Events were managed through Microsoft Teams, ZOOM, Teachmint, Google meet platforms for enhancing the quality of teaching-learning process.
- The College has modified the ERP to document attendance online.
- The Language Labs serves to help the learners to improve their communicative skills.
- Movies and Documentaries are screened in the audio-visual room for contextualising the learning theme and character with visual effects.
- Books, Journals, e-journals and e-books are accessible in the library and can be reached via INFLIBNET & DELNET. Additionally, the content is accessible through the College Website.
- Use Google Forms for efficient quiz and exam administration, simplifying grading and providing timely feedback.
- Offer hands-on experiences in science and technical subjects through virtual labs and simulations.
- Seamless online education via Department YouTube Channels and e-content ensures accessibility, engagement, and adaptability, elevating overall learning quality.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

**2.3.3.1 - Number of mentors**

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

253

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institution strictly follows the regulations of the University of Calicut for its Internal Assessment and Evaluation Process.

- At the commencement of each semester, an Academic Calendar is formulated and promptly made accessible on the College Website.
- Students are informed in advance about Class Tests (CT), Assignments, Seminars and Attendance. Internal Marks are assessed on the basis of these criteria's uploaded to the University upon student's confirmation.
- Amidst the challenges posed by the COVID-19 situation, the college has implemented additional measures to ensure the effectiveness of internal assessments: transitioning to online assessment platforms ( Google classrooms) to facilitate remote learning and evaluation
- Question Papers are prepared by drawing from previous year's question papers, question banks, and relevant resources.
- Assignments are evaluated by concerned faculty members; a minimum of two internal tests conducted in each semester.
- Attendance percentages per course are incorporated into the internal marks.
- Regular and frequent internal assessments are conducted throughout the semester to provide continuous feedback to students.
- Multiple modes of assessment, including online quizzes, assignments, and offline tests, cater to diverse learning needs and situations.
- Continuous monitoring and evaluation of students' progress



are conducted, ensuring timely intervention and support where necessary.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college values transparency, efficiency, and timeliness in addressing exam-related concerns, ensuring a fair and supportive environment for students to express their grievances.

- A dedicated Grievance Redressal Cell (GRC) has been established within the college, comprising faculty members and administrative staff trained in grievance handling.
- The GRC operates providing a structured platform for students to submit grievances related to examinations.
- Each department's Grievance Cell has 5 members: HOD, 1 department faculty, 2 from other departments, and 1 student.
- The External Exam grievances are reported first to the Chief Superintendent/Additional Superintendent, who subsequently forwards them to the Controller of Examinations at the university for required actions.
- Detailed records of all grievance submissions, investigations, and resolutions are maintained.

#### Redressal Mechanism

##### Departmental Level:

- Continuous evaluation comprises tests, Practical sessions, Assignments, with internal marks displayed publicly for student review and verification.
- Any queries raised by students are addressed at the department level and subsequently reported to the Principal.

##### College Level:

- The Institute appoints a Chief Superintendent and Additional Superintendent for overseeing University Examinations, with the former handling any issues that arise.

- Grievances related to examinations are handled within the GRC, and if necessary, escalated to the university by the Chief Superintendent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yuvakshetra Institute of Management Studies (YIMS) has a vision and mission aimed at achieving broader outcomes for its specific programs.

- YIMS offers Arts, Science, and Commerce programs, each with distinct goals and objectives outlined in their respective curricula.
- The curriculum of each discipline specifies the learning outcomes of various courses.
- Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are fundamental concepts for assessing students' knowledge and skills upon completing a specific course or program.
- The Board of Studies for each program at the University of Calicut establishes these POs, PSOs, and COs.
- Faculty members are knowledgeable about the outcomes outlined in the University syllabus for programs.

### Communication of Outcomes:

The college employs various strategies to communicate POs and COs to all stakeholders, including:

- College website, prospectus, handbook, newsletters, public display of notice boards, and social media.
- The Counseling Cell and Students' Help Desk.
- Orientation programs organized by IQAC at the beginning of the academic year.
- Bridge courses provided to students.
- Copies of POs, PSOs, and COs, along with the syllabus, are distributed to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed teaching-learning and assessment strategies to align with its Vision and Mission.

- Internal and Model examinations through online and offline conducted in every semester as per the University norms.
- The Results of the continuous internal assessment maintained in the respective Departments.
- Projects and Viva Voce for PG and UG students.
- Departments evaluate CO attainment from University Examination Results.
- Feedback from Stakeholders is used to analyse POs.
- Participation of students in Webinars, Workshops and Management Fests conducted by the college and other institutions.
- Assessment of subject knowledge and analytical ability through Quizzes, Discussions, and Debates.
- Field Visits, Internship Programmes and Project Works measure the attainment of PSOs and COs.
- Practical Classes assess students' Experimental Skills, Knowledge and Ability to solve problems.
- Students' performance in Add-on Courses is used to measure PSOs.
- Progress Reports maintained in the Department measures Student Progress and Outcome Attainment.
- Students' Enrolment in Higher Education and career achievements is used to evaluate PSOs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

694

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.yuvakshetra.org/wp-content/uploads/2018/12/ANNUAL-REPORT-2021-22.pdf">https://www.yuvakshetra.org/wp-content/uploads/2018/12/ANNUAL-REPORT-2021-22.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://yuvakshetra.org/AOAR21-22/Criterion2/SSS%202021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution introduced various innovations to enrich students' creative skills and professional growth and facilitate the creation and dissemination of knowledge which include:

**Ecosystem for Innovation**

- A Strategic initiative by "Preempto", a research wing in which students developed socially committed projects.
- Solar Power installation for improving energy efficiency and sustainability.
- Rain Water harvesting helps in maintaining ground water level.
- Borewell/Open well Recharging raises the water level.
- Water treatment plant treated water is used for gardens.

- Bio Cooking gas production reduce carbon footprints.
- Efficient organic farming using organic fertilizers from its own dairy farm.

### Creation and Transfer of Knowledge

- Literaria Insignia', club activities augment inventive and imaginative thinking, enrich the student's talents.
- Extension lectures by students through Book Warriors Club.
- Lectures, presentations, uploading educational videos to YouTube channels, quizzes, puzzles, cater to different learning styles, making mathematics more accessible.
- The Wall Magazine displays the creative and artistic works of students.
- Faculty members acted as Resource persons to various institutions.
- "Yuvakshetra Publications" has number of books by students and faculty.
- Students participate in 'Kood Project', to impart supplementary online education to students from under-served sections of the society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

41

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution's commitment to community engagement and social responsibility is evident through its extension activities, which play a vital role in the holistic development of students.

- The NSS unit carried out impactful extension activities like, Anemia Awareness Session, Cycle Rally for awareness on COVID 19 and Road Safety, Environment Day, Institutional Planting, Ashram Visit, Pond Cleaning etc.
- Students engaged in programmes such as hair donation in association with various charity organizations.
- Students visited Institutions to get familiarized with and achieve competency in the field of Mental Health.
- Institution conducted an AIDS Awareness campaign through rally, flashmob and street play.
- Blood donation camp organised by the college NSS unit to foster community welfare and healthcare accessibility.
- Workshops for cake making promotes self-reliance among the women community.
- The Urja Kiran - Go Electric Campaign promotes initiative towards promoting environmental sustainability and awareness of electric energy alternatives.
- Institution organised Rally, flash mob etc which align with broader educational, social, and environmental objectives.
- Sessions by faculty and students on preparation of sanitizers.
- The students celebrate and spend time with the weaker sections of the society.
- Christmas celebrations were conducted at Sub Jail, Palakkad, Ottapalam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

1



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

412

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

93

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has sufficient infrastructure across two campuses, including Administrative, Hotel Management, Christ Hill, and Jubilee Blocks, supporting an ideal learning environment.

**Classroom facilities:**

- 55 classrooms
- LED Panels, LCD projectors with interactive smart boards, green boards, Wi-Fi & LAN facility.
- Departmental staff rooms.

**Laboratory Facilities:**

- Chemistry Labs (2)
- ComputerLabs (2)
- Language lab
- Physics Lab
- Geography Labs (2)
- Psychology Lab
- Hotel Management Labs (8)

**Computer Facilities:**

- 263 computers for student and administrative use with WiFi/LAN.
- 100 computers in 2 Labs with latest configurations.
- 50 Computers in language lab
- Staff rooms, labs, Examination Cell and IQAC are furnished with computers, printers, and scanners.

**Library facilities:**

- Automated library with KOHA software
- Reprographic center
- Electronic Gateway tracks
- Barcoded reader book issuance.
- New arrival display, stack room, reference section, and newspaper area.
- Reading area
- 10 computers
- Access to e-repositories, INFLIBNET-NLIST and DELNET
- Online Public Access Catalog

**Other facilities**

- Seminar Halls
- Auditoriums
- Chemicals store room
- Examination, Seminar & Conference halls
- Audio Visual Theatre

- Examination Cell
- Counseling Cell
- Career Guidance & Placement cells
- Principal's Office
- Administrative Office
- IQAC
- NSS
- Gymnasium
- Open Air Theater
- Solar panels, UPS facility and 3 generators
- Public announcement system
- Purified drinking water facility
- Separate hostels.
- Common rooms
- Rest rooms
- Suggestion boxes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YIMS provides adequate facilities for students to showcase and enrich their potential.

#### Facilities for Cultural Activities

- 2 Auditoriums: Symphony Auditorium (600 seating capacity,) and a multi-purpose Hall-Christ Hill Square (2500 seating capacity)
- Sophia theatre (100)
- Yuvaragam Hall (120)
- Training centre Auditorium (200)
- Old library Hall (150)
- AV Room (50)
- Study Hall (150)
- Open auditorium cum Gallery (1000)
- Jubilee open Hall (150)

#### Facilities for Sports and Games

- Multipurpose Ground (Football, cricket and Tracks) of 95m x 57m to promote track and field events.
- Net practicing facilities for cricketers.
- 2 Basketball Courts.
- 2 Volleyball Court
- 2 Shuttle Badminton Courts.
- Gymnasium/ Fitness Centre
- Facilities for indoor games like table tennis, caroms & chess.

The institute offers excellent training sessions to prepare students for inter-, intra-institutional and university competitions for cultural and sports events. The Department of Physical Education is led by a full-time faculty member who guides students, trains and also arranges coaches if required. The department of physical education conducts various zonal and inter-zonal competitions under the University of Calicut.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

130.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software : KOHA
- Nature of Automation : Fully Automated
- Version : 22.05.08.000
- Year of Automation : 2013

The library is fully automated with leading library management software KOHA (open-source Integrated Library Management System (ILMS) which gives user-friendly interface for searching resources in the library, along with its positions and availability status. KOHA at YIMS is streamlined with dedicated cloud servers ensuring 24x7 access and also has Web - OPAC for providing remote access to its repertoire of textual resources.

1. Total number of volumes in the college libraries: 13076

(400+ German and 100+ French rare books)

2. Print periodicals : 78

3. CD/DVD : 100

4. Dissertations : 600+

5. Periodical Bound volumes : 214

6. e-books : 1600+ via DELNET

7. e-journals/ Periodical Articles : 6000+ via DELNET

8. Newspapers subscriptions : 05

9. Web OPAC (Online Public Access Catalogue) : <http://yims-opac.yuvakshetra.org/>

- Special training programmes on NDLI & DELNET e-resources.
- An open access system is followed which allows any user to go through the 22nd edition of Dewey Decimal Classification System (DDC).
- An electronic gate for registering the Check in and Check out details.
- Computerized Issue/ Return, Renewal with barcode facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

6.09

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

2426

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is committed to provide secure and sophisticated Information Technology Infrastructure in the campus in terms of hardware, software and internet facilities. The college has the practice of updating its IT facilities on a regular basis.

##### 1. Hardware and Software

- The 263 computers are managed by competent personnel.
- Open Wi-Fi
- Entire institution is connected through Optical Fiber Cable (OFC).
- Number of smart classrooms has increased to 31
- Classroom and lab ICT facilities regularly upgraded with Smart Boards, projectors, LED monitors.
- Faculty attendance recorded by biometric system.
- K-Soft software for administrative purposes
- Licensed ZOOM platform
- Institution's YouTube channel and social media pages regularly updated
- Auditoriums and halls are equipped with projectors and ICT



tools.

- IQAC uses LAN/Wi-Fi for documentation.
- Library subscribes to e-books, journals through INFLIBNET and DELNET.
- Digital library with 10 computers dedicated to e-learning.
- Power infrastructure includes three generators and solar panels.

## 2. Network

- Internet: 200 MBPS bandwidth via BSNL leased line.
- Campus network managed internally by skilled staff.
- SOPHOS Firewall for network security.
- 14 updated Wi-Fi routers across campus and hostels.
- Dynamic website and staff email IDs.

## 3. Surveillance and Security Devices

- 116 CCTV cameras enhance security across all blocks.
- Surveillance data accessible to Principal and Management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

263

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution      A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

165.791

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The campus has established specific protocols and guidelines for infrastructure and facility maintenance.

##### Physical Infrastructure

- Three generators ensure constant power supply, regularly maintained.
- Generator usage hours logged for proper maintenance.
- Regular safety checks on 3 RO plants (1000 liters/hour capacity) and 15 college water coolers.
- Strategic fire safety equipment, regularly maintained.
- Proper maintenance of scanning and reprography services.
- Annual lift maintenance contract and solar panel warranty.
- Maintenance of eco-friendly 'GURUKULA' classroom and Green campus initiatives.

## Buildings

- Annual building maintenance; regular checks on windows, sanitary facilities, floors, and furniture.
- Canteen managers supervise two canteens and snack bars; aided by housekeeping.
- Cleaning staff maintain classroom and hostel infrastructure.

## Laboratories

- 15 labs supervised by faculty/assistant.
- Lab maintenance issues reported to HOD, Principal approval needed.
- System admin handles computer maintenance.
- Lab assistants manage equipment/material records.

## Sports Infrastructure

- The Physical Education Department oversees sports facilities, activities, and infrastructure maintenance while recording their efficient utilization.

## Library

- Efficient Librarian oversees library with 3 Assistants.
- Library Council meets frequently for resource improvement.
- Annual examination and replacement of damaged books.

## CCTV and Security:

- Network and administration team supports internet and CCTV.
- Security staff safeguards institution premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

26

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.yuvakshetra.org/capacity-skill-enhancement/">https://www.yuvakshetra.org/capacity-skill-enhancement/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

585

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

96

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**YIMS conducts the students' union election, via Presidential mode as per university norms.**

The election is held for 26 seats - (Chairman, Vice Chairman, General Secretary, Joint Secretary, UUC(2), General Captain, Fine Arts Secretary and Joint Secretary, Chief Student Magazine Editor, Joint Student Magazine Editor, PG Representative, UG Representatives(3), Association Secretaries(11). The elected union is guided by two staff advisors.

Due to the Pandemic situation, the College could not hold STUDENTS UNION ELECTION, resulting in the retention of 6 first year students who served as Union members in 2019-20 for the Academic year 2021-22.

The students' active participation in cell and committee activities was notable throughout the Academic Year 2021-22.

#### Student Representative Cells / Committees

- Anti Ragging Cell
- Anti Narcotic Cell
- Atrocities Against Women & Sexual Harassment Cell
- Students Grievances Cell
- Newsletter Committee (YUVAVOX)
- Magazine Committee
- Women Cell
- Sports Committee
- Discipline Committee

The elected union members of 2019-20 has extended their active involvement in the Academic Year 2021-22 in NSS and in the conduct of

- Independence Day Celebration
- INIZIO
- Director's day celebration
- Onam Celebration (AKANNONAM)
- Keralapiravi celebration
- Christmas Celebration (Gloria)
- Alumni Online Football Tournament.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>



### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The YIMS Alumni Association, established on July 3, 2019, in accordance with University Guidelines and registered as PKD/CA/246/2019.
- The association observes Alumni Day on January 26th every year. Due to the pandemic situation, the Alumni meet was conducted online.
- The Alumni Executive Meet was held on 9th January. The meet was conducted on Online Platform Zoom from 7pm to 8pm.
- Each department has its Alumni Association meetings separately, contributing significantly to the institution's development.

#### Financial contributions

- Alumni have contributed amounts and Rs. 8,54,000 is deposited in the alumni savings bank account till date.

#### Non-financial contributions

- Alumni members contribute as Resource Persons for webinars.
- Alumni representation in academic affairs (Feedback is

collected).

- Alumni make up 10% of the Teaching faculty of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year C. 3 Lakhs - 4Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Managed by the Diocese of Palghat, the institution is dedicated to the development of young adults, aiming to mold them into proficient professionals.
- Striving to attain excellence, the college envisions itself as a hub that empowers individuals, imparting skills to overcome challenges and fostering the growth of global citizens.
- The college is on a mission to deliver high-quality education that fosters holistic development and nurtures profound intellectual capabilities in students.
- Embracing a democratic approach to leadership and governance, the college's governing body comprises diverse stakeholders, promoting participatory decision-making
- The institution operates in accordance with the guidelines, decisions, and directives of the Board of Management.
- Other decision-making committees:
  - College council, Staff council and Department council
  - Research committee, Examination cell and Student Grievance cell
  - Alumni Association
  - PTA

- **Disciplinary committee**
- The college places a strong emphasis on core values through orientation programs, promoting a dynamic connection between student bodies, staff, and management.
- Regular Faculty Enrichment Programs are conducted for both teaching and non-teaching staff.
- The institution offers freeships and other scholarships to eligible students.
- The IQAC ensures quality through regular performance appraisals and feedback analysis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**IQAC implemented a technology-driven strategy to optimize the fee payment system, addressing the obstacles in personalized virtual account systems. An online payment gateway was launched by IQAC to streamline fee transactions via the college website. This leap in technology significantly improves fee payment efficiency and user experience for students.**

1. **Assessment of Existing System:** Previous fee payment required bank visits for Demand Drafts, causing inconvenience.
2. **Presentation of New Plan in the Council:** In October 2021, a proposal for an online payment gateway system was introduced to the council.
3. **Apex Body Approval:** The council approved the online payment gateway system, acknowledging its potential to enhance efficiency and user experience, in the institutional advancement. Trustees granted final approval on post council approval, acknowledging the significance of fee payment streamlining.
4. **Budget Allocation:** Funds allocated for gateway system implementation after necessary approvals.
5. **Implementation:** Upon obtaining approvals and allocating the budget, the institute proceeded with implementing the online payment gateway system. Students were provided with usage instructions, and payments were recorded in the college

office within two business days for proper documentation and processing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To enhance the aerobic capacity, speed, muscular strength, and power among students, Yuvakshetra College introduced the team sport of basketball. Recognizing its potential to improve strength and acceleration, the sport was incorporated into the college's physical fitness program.

- **Planning:** In response to the growing student population and the consequent increased demand for recreational facilities, the college management has decided to construct an additional basketball court, augmenting the existing one to better serve the needs of the community.
- **Proposal:** The proposal for the new court was put forth by the IQAC and was presented in the Council meeting. Following thorough deliberation, the members unanimously approved the proposal, emphasizing the significance of physical and mental fitness through sports. Subsequently, the Yuvakshetra Trust also endorsed the initiative.
- **Implementation:** Upon approval, construction of the new basketball court commenced swiftly and was completed during the academic year 2021-2022. A formal inauguration ceremony was held in the presence of the Director, Bursar, Principal, and Vice-Principal of Yuvakshetra College to mark the occasion and celebrate the addition of this valuable facility to the campus.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Bishop of Palghat Diocese is the Chairman of the Governing Body and Patron of Institute

The Director Board - Includes the Director, Assistant Director, Principal, Vice Principal, Bursar and the Elected/Nominated members. It plays the critical role in the formulation of institutional values and practices, developing infrastructure facilities and learning resources. The strategic plan, staff welfare measures and career advancements are the results of the leadership and management of the Director Board.

The Governing body - College Council headed by Principal inclusive of Vice Principal, HoDs and Administrative Body Members and Faculty Representative. It plays role in Academic Governance, Management, Curriculum Development and Admissions. They formulate policies for effective teaching learning process and evaluates the feedbacks. Their policies results in the enhancement of academic standards.

Department Council - Head of the Department and Faculties. The Departmental Planning, evaluation, result & Feedback Analysis are coordinated here. They formulate policies to enhance the teaching learning methodology, prepare semester plans and impart mentoring system. Academic and Non-Academic excellence are brought through their activities.

Supporting Cells / Committees - Anti- Ragging, Anti-Narcotic, Student's Union, Disciplinary, CBCSS, Add-on, College Curriculum, Students Grievance, Students Counseling, Magazine, Sports, Research, Publication, NSS, Women cell, Career Guidance, Placement and Alumni.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.yuvakshetra.org/organogram/">https://www.yuvakshetra.org/organogram/</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management prioritizes the welfare of both teaching and non-teaching staff as their prime responsibility.

The following measures are taken in this regard.

Faculty Enrichment Programmes (FEPs) are conducted biannually in May and December to enhance staff professional skills.

### Financial Assistance:

- The college provides financial support for research publications and paper presentations.
- Allowances include advance salaries, festival allowances, gifts for staff weddings, and full salary during lockdown periods
- Staff children receive admission preference to various

programmes of the college, along with 50% concession in fees.

- **Leave:** Teaching staff are entitled to ten days of casual leave from June to March, while those who have completed probation can take summer vacation. Non-teaching staff receive one month's leave per academic year.
- 30% of staff benefit from subsidized travel concessions on college buses
- **Celebrations:** Onam is celebrated in a traditional manner followed by a sumptuous Onam Sadhya; and Christmas gift exchanges.
- Refreshments, including tea, snacks, and grand lunches on feast days, are provided to boost staff morale during work hours
- ESI benefits are provided according to labor laws, and staff have the option to choose PF benefits.
- Subsidized staff accommodations are provided for out-of-town employees.
- Staff are honored for their academic achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff



The college considers performance appraisal to be an essential part to cultivate and enhance the competencies and capabilities of teaching and non-teaching staff through a Performance Based Appraisal System (PBAS).

#### Appraisal of Teaching Staff:

##### Methodology

- Semester Evaluation Forms are duly filled by the students.
- Submission of Self-Assessment Proforma.
- Confidential Evaluation by HoD/Vice Principal/Principal at the end of every academic year.
- On the basis of above, API scores are assessed.
- The Management conducts a detailed discussion on each Appraisal reports and decides on the Increments, Incentives, Nature of FDPs to be provided for the staff.
- Individual meetings with the Management are held to ensure better performance.
- IQAC collects Student Feedback twice in a year to evaluate the teaching-learning process.

#### Appraisal of Non-Teaching Staff:

- The performance appraisal of the non-teaching staff is done by filling a Self-Assessment Proforma at the end of the academic year and it is evaluated by the Superintendent and discussed the same with Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts systematic and transparent internal and external financial audits every Accounting year to monitor its financial aspects, relating to both academic and non academic activities. As a part of ensuring transparency and authenticity,

financial transactions are processed through the respective bank account.

**Internal Audit by the College Office:**

- The regular maintenance of accounts is carried out by the head accountant and other staff which is supervised by the Bursar (finance officer).
- This is done in the case of daily income and expenditure statements regarding fee and other regular income received.
- As a self-financed Catholic institution under the auspices of the Diocese of Palghat, the Bursar is appointed as the internal auditor who is responsible to oversee and conduct internal financial audits.
- These audits encompass a comprehensive verification of both capital and revenue related receipts and expenditures.
- The report of the periodic verification of financial transactions is maintained.

**External Audit by Qualified Auditors:**

- The college has appointed CA N.R Neelakantan, Palakkad, Kerala as the external auditor for conducting the Annual Audit.
- The Annual Audit is conducted covering all the financial aspects of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### Diverse Revenue Streams

- Various Fees Collections: Semester Fee, Hostel Fee, Bus Fee, Application Fee, Caution Deposit.
- Infrastructure Utilization Income: College Canteen, College Store, ATM Rent, Solar Grid, PSC and Other Exam Remunerations, Agricultural Income.
- Income from University: Examination Remuneration, NSS Contributions.
- Contributions: PTA Support, Alumni Support, Donations

#### Financial Excellence in Action

- Prudent financial management ensures optimal utilization in various categories.
- Repayment of the loan and strategic investments in computers reflects judicious financial decision-making.
- Proactive embrace of a digital paradigm is evident in curated e-contents, fostering a conducive environment for digital learning.
- Meticulous handling of construction underscores a thoughtful approach to infrastructure development.
- Commitment to charitable activities and donations exemplifies broader societal engagement.
- Employee welfare is prioritized through contributions to EPF, ESI, and honorarium payments.
- Significant allocations for library resources, medical expenses, and practical training demonstrate dedication to academic and student well-being.
- Scholarships reflect a commitment to supporting students, while attention to details in various expenses attests to a comprehensive financial strategy.
- In conclusion, the institution's prudent financial management not only contributes to excellence in education,

employee welfare, and infrastructure development but also ensures a holistic, enriching experience for all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is a cornerstone in the institution's commitment to educational excellence. Championing forward-looking initiatives, the IQAC plays a pivotal role in advancing academic resources and fostering technological integration. In the academic landscape, two noteworthy initiatives have been undertaken.

### INFLIBNET Implementation: Transforming Research Capabilities

In a stride towards academic enrichment, the IQAC has successfully implemented INFLIBNET, signifying a leap in research capabilities. INFLIBNET serves as a robust platform, providing seamless access to an extensive repository of scholarly materials. Beyond empowering students with a wealth of knowledge, this initiative acts as a catalyst for faculty members, encouraging advanced research endeavours.

### E-Contents on Website: Nurturing Digital Learning Environments

Under the visionary purview of the IQAC, the institution has embraced a digital paradigm in learning by systematically uploading e-contents on its website. This initiative entails the meticulous collation and presentation of study materials prepared by dedicated teachers. Covering a diverse range of topics, these e-contents serve as invaluable resources, ensuring convenient access for students and showcasing the institution's commitment to leveraging digital platforms for knowledge dissemination.

In addition to the transformative initiatives highlighted, the IQAC remains steadfast in its commitment to educational excellence by continuously spearheading various other innovative activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In pursuit of the excellence in teaching- learning process, IQAC took various measures to ensure the quality enhancement of the institution. It has undertaken two significant endeavours for academic enrichment.

1. Tally Essential course: The IQAC took initiative to introduce Tally course in the institution.

#### Objectives

- To equip the students with technical skills.
- To increase internships and placement opportunities for students.
- To foster holistic professional development.

#### Process

- The process involved signing a Deed with Tally Education Pvt Ltd. to provide Tally Essential Integral course at concessional rate.
- Tally courses are provided through online classes and it comprises three level for the completion.
- Regular assessment and mock tests are integrated.
- Students would receive the certificate at each level.

2.A Ten- Day International Webinar: A comprehensive Ten- Day International Webinar was organised on Listening and Leading. The programme aimed at fostering knowledge exchange and professional development among participants from various academic backgrounds.

#### Objectives

- Interdisciplinary Learning
- Enhance Research Collaboration
- Knowledge Exchange

- Professional Development
- Explore Emerging Trends
- Inspire Innovation

### Outcome

The programme, through its interdisciplinary nature, equipped the students to gain insights from diverse perspectives and approaches.

The book titled Listening and Leading for Transformation is published as a part of conference proceedings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.yuvakshetra.org/aqar/">https://www.yuvakshetra.org/aqar/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution ensures equal access to resources and opportunities for the growth of all, irrespective of gender.

#### CURRICULAR

- Courses, dissertations, projects, Add-on focused on imparting gender sensitization enhances life competency of all genders.
- Academic and administrative roles without any gender disparity as in representation, committees etc.
- Promote gender inclusivity in admission, reservation, scholarship/ free ship, etc

#### CO-CURRICULAR

- Annual Action plan on gender sensitization plays a key role.
- Anti-Ragging cell, Women cell, Atrocities against Woman and Sexual Harassment Cell, Students' Grievance Redressal Cell, Discipline Committee creates an inclusive and supportive environment.
- Physical/ Mental wellness programmes initiated especially by NSS and Women Cell flag gender conscious practices.
- Equal opportunity for both staff and students in sports, cultural activities, organizing events and in organizing programs reflecting gender equity.
- Counselling Cell under the Department of Psychology with a full time professionally qualified psychological counsellor offers emotional support to the students.

#### FACILITIES FOR SAFETY AND SECURITY

- 24-hour security guard
- Fencing
- Surveillance cameras
- Gate registers
- Gate Pass
- Compulsory ID Cards
- Fire Extinguishers
- Suggestions boxes
- Medical Officer
- 9 College buses
- Hostel facility

#### COMMON FACILITIES

- Girls' Common room
- Sick rooms for boys and girls
- Disabled friendly washroom
- Pink Toilet facility: Napkin vending machines , Napkin burners.
- Gym

File Description	Documents
Annual gender sensitization action plan	<a href="https://yuvakshetra.org/AOAR21-22/Criterion7/7.1.1%20Support%201.pdf">https://yuvakshetra.org/AOAR21-22/Criterion7/7.1.1%20Support%201.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://yuvakshetra.org/AOAR21-22/Criterion7/7.1.1%20Support%202.pdf">https://yuvakshetra.org/AOAR21-22/Criterion7/7.1.1%20Support%202.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Waste management initiatives put forth by the institution are as follows:**

#### **SOLID WASTE MANAGEMENT**

- Separate bins for Degradable and Non-Degradable waste.
- Biodegradable waste is processed and utilized for organic farming
- Two biogas plants (15 cu m and 3 cu m capacities) run 10 hours daily, supplying canteen stoves with fuel and



gardening fertilizers from the residue

- Food waste is turned into animal feed for the neighborhood
- A high-temperature incinerator (>700 °C) for effective waste management.
- Encouraged to use steel glasses and lunch boxes inside campus.
- Biomedical waste Management: Sanitary pad dispensers and Napkin Vending machines in the girl's hostel and campus washrooms.
- Power efficient LCD/LED bulbs.

#### LIQUID WASTE MANAGEMENT

- Sewage Treatment Plant (STP): A 100,000-liter/day STP repurposes wash and toilet effluents for irrigation

#### CHEMICAL WASTE MANAGEMENT

- Chemical waste from the labs is securely disposed of in assigned ground pits.

#### E-WASTE MANAGEMENT

- Electronic goods are always put to optimum use; minor repairs are set rights by the Laboratory assistants and major repairs are handled by System administrators.
- E-waste generated is given away to an external agency, Warrierez IT Solutions.

#### WASTE WATER RECYCLING SYSTEM

- STP recycles wastewater and used for irrigation with Sprinkler facility

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction** A. Any 4 or all of the above

**of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institution champions inclusivity through diverse celebrations, fostering tolerance and harmony across cultural, regional, linguistic, communal, and socioeconomic differences, providing an all-inclusive and supportive environment for both staff and students.**

## CULTURAL AND REGIONAL HARMONY

The Institution encourages cultural celebrations, including but not limited to Onam, Kerala Piravi, Diwali, Ramadan, Christmas, and more. This fosters respect and open-mindedness.

## LINGUISTIC HARMONY

- Hindi Day: Prioritizes Hindi as the National Language
- Embracing linguistic diversity, we celebrate Reading Week to promote proficiency in Mother tongue (Malayalam), Official (English), and National languages.
- The institution promotes French, Tamil, Sanskrit as additional languages
- Lectures in English to avoid linguistic disparities.

## COMMUNAL HARMONY

- Promotes mutual respect and understanding among diverse religious and ethnic communities.
- Neighbourhood/ Community Extension Activities.
- International AIDS day
- International Women's Day
- Gender Equality Day
- World Tourism Day
- Permit students to attend Friday's holy Namaz

## SOCIO - ECONOMIC INCLUSIVITY:

- Institution believes in the concept of "Unity in Diversity" and offers an all-inclusive environment.
- Seat reservations to SC, SC, OBC, fisherman, Lakshadweep and other backward category
- Orphanage Visits inspire a sense of social responsibility.
- Clean-up campaigns, awareness rallies etc to foster a sense of civic responsibility.
- Blood donation drives involve diverse community participation, which can bridge socio-economic gaps.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is committed in cultivating constitutional awareness by organizing a diverse array of programs for both staff and students, including affiliated societies, with the goal of imparting a profound understanding of constitutional principles and civic responsibilities

- The Preamble of the constitution is engraved at the entrance of the institution.
- Fundamental rights have been displayed in the college handbook.
- Published book entitled Atmanirbhar Bharat: A Digital Challenge, NEP 2020
- The National Flag is hoisted with respect to Republic Day and Independence Day.
- Commemorated Gandhi Jayanthi, National Yoga Day, World Nature Conservation Day, Ozone Day, World Environment Day, Teacher's Day, Van Mahotsav etc
- Organizes Legal awareness and gender sensitization programmes
- "Clean India, Green India: Clean-up campaign
- Millet Fest: Protection of traditional seeds
- Blood donation camp.
- Awareness session on Covid-19 vaccination: To educate the public to promote a sense of global solidarity
- Awareness on waste management: Promoting awareness on waste management is essential to ensure citizens can exercise the right to clean the environment (Art. 21)
- Visit to Orphanage: Instill a sense of duty among students towards helping those in need.
- NSS Cycle Rally as a public awareness on Covid-19 and Road Safety
- Snehaveedu

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.9%20Support.pdf">https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.9%20Support.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The objective of celebrating and organizing national and international commemorative days, events, and festivals in the Institution encourages a global perspective, fostering an environment that values diversity, social harmony, and universal brotherhood. Overall, these activities contribute to the holistic development of individuals, creating a vibrant and inclusive college culture that goes beyond academic pursuits to embrace the rich tapestry of human experiences and shared values. These events provide opportunities for intellectual growth and knowledge**

extension through seminars, workshops, and competitions, enriching the academic experience.

- World Nature Conservation Day - 28th July
- Premchand Jayanthi - 31st July
- Independence Day- 15th August
- Onam - 18th August
- World Photography Day- 19th August
- Teacher's Day- 9th September
- World Suicide Prevention Day- 10th September
- World Ozone Day- 16th September
- NSS Day - 25th September
- Bamboo Day - 25th September
- World Tourism Day - 27th September
- Gandhi Jayanthi - 2nd October
- Gender Equality Day - 7th October
- Kerala piravi - 1st November
- Diwali - 4th November
- International AIDS day - 1st December
- Christmas - 17th December
- National Mathematics Day - 22nd December
- World Hindi day - 1st January
- Valentine's day - 14th February
- International Women's Day - 3rd March
- Reading Week - 19th June
- International Yoga Day - 21st June
- National Statistics Day - 29th June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE - I

**SANTHWANAM: Shared Social Commitment Towards HIV Positive People**

Yuvavakshetra stands at the forefront of an innovative educational paradigm, placing service-learning activities at its core to contribute meaningfully to societal advancement. Prominent among these initiatives is SANTHWANAM, an initiative that not only supports individuals living with HIV but also symbolizes the institute's unwavering dedication to tackling significant social challenges. Through such flagship endeavors, we instills a profound sense of inclusivity, volunteerism, nurtures leadership qualities, and fosters a robust commitment to social responsibility among its students and faculty, standing as an exemplary role model for society.

## BEST PRACTICE - II

### SNEHOTSAVAM AND SNEHAVEED

SNEHOTSAVAM and SNEHAVEEDU exemplify our profound commitment to assisting the less fortunate by facilitating homeownership for economically disadvantaged individuals. These initiatives not only reshape the attitudes of our students but also instill in them values of gratitude, discipline, and a positive perception of marginalized communities. Positioned as an educational institution, we recognize and actively play a pivotal role in societal development, contributing significantly to citizen welfare. Despite facing challenges, our unwavering commitment stands as a resilient model for others to adopt similarly impactful strategies, acknowledging the enduring benefits for both students and society at large.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.yuvakshetra.org/best-practice/">https://www.yuvakshetra.org/best-practice/</a>
Any other relevant information	<a href="https://yuvakshetra.org/AQAR21-22/Criterion7/7.2.1%20Support.pdf">https://yuvakshetra.org/AQAR21-22/Criterion7/7.2.1%20Support.pdf</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution has garnered acclaim as a sought-after institution, embodying the motto "Inform and Form to Transform", the institute signifies a commitment for both educating and molding individuals, reflecting a comprehensive approach to



development and progress. This dual purpose is realized through three distinct dimensions:

#### Psychological Learning

- Morning assembly: Conducted online amidst of Covid 19 pandemic. Fortifying overall personality growth by instilling social discipline, teamwork, boosting self-confidence, nurturing leadership qualities.
- Grooming standards and discipline: Fosters professionalism and personality development.
- Yoga, Meditation, Counseling, : Nurturing students' overall well-being and personal growth.

#### Convictional Learning

- Extension activities: Foster a sense of civic responsibility
- Diversity and inclusion initiatives: Encourage tolerance and respect for diverse cultures and perspectives.
- Adaptive Learning: Showcase institution's adaptability even during Covid 19 challenging times with maximum programmes and exposure.

#### Behavioral Learning

- Free ISBN for students, faculties and public.
- Received recognition for conducting exemplary Election Awareness Programs during the Kerala Legislative Assembly Election 2021, distinguished among Palakkad District colleges.
- Eco-friendly Campus:
  - Bamboo Garden
  - Organic Farming under Green Guardians Club
  - Dairy and poultry Farming
  - Green Audit

Fully powered by solar energy as on Energy Audit.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yuvakshetra Institute of Management studies, affiliated to the University of Calicut, has implemented Choice Based Credit Semester System for all the programmes it offers.

- The College Council, in association with the IQAC prepares the Academic Calendar of the College.
- Annual action plans are prepared, with tentative dates for conducting both curricular and co-curricular programmes.
- The Master Timetable is prepared every academic year for a planned execution of the curriculum.
- Internal Examination Calendar, and various activities are approved in the college council and relevant changes are made, if necessary.
- Faculty diary is maintained to record all curricular and co-curricular activities of the teachers which is monitored by the IQAC.
- The college conducts Induction Programme for both students and newly joined faculties.
- The Department Level Curriculum Induction is an important part of the two-tier induction programme of the college.
- The faculty members prepare Semester plans as per the directions of the IQAC.
- Using ICT materials, PowerPoint presentations, lecture notes and Laboratories effectively deliver subject content.
- HoDs monitor the course completion at regular intervals in accordance with duly filled semester plans.
- Feedbacks about curriculum delivery are taken at regular intervals from all stakeholders.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Creation of Academic calendar guarantees that teachers receive the utmost hours possible for effectively delivering courses and that students receive enough instructional time.

- The institution is affiliated to the University of Calicut, has to closely adhere to the Academic Calendar of the University.
- Institutional academic calendar, Master timetable and the Department timetables ensure completion of portions in a timely manner.
- The Continuous Internal Evaluation is followed as mandated by the Choice Based Credit and Semester System of the University.
- An induction programme for the first semester students is conducted before the commencement of the classes.
- The Continuous Internal Evaluation is done based on Attendance, Assignment, seminar presentation and Internal Examinations.
- Internal Examinations are conducted as per the guidelines of university.
- The results of internal examination are published in a time-bound manner
- The conduct of Continuous Internal Evaluation in the college is transparent and tutors of the respective courses address the grievances of students, if any.
- Consolidated mark sheets are displayed on the department notice boards and are uploaded to the University website within the stipulated time.
- Field trips, Industrial visits, Internships, and Extra Curricular Activities included in the Academic Calendar in such a way that CIE process is not disrupted.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are**

**B. Any 3 of the above**

represented on the following academic bodies during the year. Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG programs  
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

25

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1626

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has prescribed many Courses and put in place many mechanisms to integrate cross-cutting issues into its curriculum

- The college integrates contemporary social issues and perspectives related to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum in multiple ways.
- The General English courses titled Readings on Contemporary Culture and Environmental Studies and Disaster Management offered to all the UG students in the college exclusively deals with Human Rights, Environment and Sustainability, and Gender.
- In addition, college addresses these values by conducting seminars, extension activities, outreach programmes, day observances, campaigns, workshops, camps, debates, club activities and association programmes.
- Exclusive courses on Environment and Sustainability offered by various departments covering many modules dealing with ecology and ecosystems, biodiversity and its conservation, sustainable development, natural resources

and its conservation, Industry and environment, waste management, Environmental pollution, Environmental Legislations/organizations.

- Strict adherence to Green Protocol in the campus on all initiatives and events.
- Green and Environment Auditing being conducted with the help of an external agency. Utmost emphasis to empathize with the weaker sections of society, and ensures equality and equity.
- Due importance to professional ethics, cyber ethics, research ethics and social ethics in the syllabus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

748

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.yuvakshetra.org/curriculum-feedback/">https://www.yuvakshetra.org/curriculum-feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**928**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

127

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The institution caters primarily to the educational needs of the students through an orientation programme , 'INIZIO'.
- The college conducts intensive Bridge Courses at the commencement of UG programs.
- An Entry Level Assessment is conducted to identify student learning diversity based on their 10th and 12th marks. Comprehension skills are assessed, and students are subsequently categorized into two streams.

The following teaching pedagogies are devised and adopted and the progress of learning is closely monitored.

#### For slow Learners

- Regular Remedial Teaching
- Peer learning
- Mentor Motivation Support
- Homeworks & Assignments
- Special Alumni Programmes
- Confidence Building Programs
- Bilingual explanation to the needy



**For Advanced Learners**

- Group Discussions, Technical Quizzes, Projects, Seminars, and Workshops for enhancing Analytical and Problem-Solving Skills.
- Resource Persons for Knowledge Extension Programs.
- Active Involvement in Inter-Collegiate Management Fests.
- Supplementary Learning through CMA, NET Coaching and Certificate Courses
- Book Publications through Yuvakshetra Publications
- National/ International Confidence Building Programs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
2400	78

File Description	Documents
Any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institution caters primarily to the educational needs of the students through an orientation programme , 'INIZIO'.
- The college conducts intensive Bridge Courses at the commencement of UG programs.
- An Entry Level Assessment is conducted to identify student learning diversity based on their 10th and 12th marks. Comprehension skills are assessed, and students are subsequently categorized into two streams.

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- Resource Persons for Knowledge Extension Programs.
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- Supplementary Learning through CMA, NET Coaching and Certificate Courses
- Book Publications through Yuvakshetra Publications
- National/ International Confidence Building Programs

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution adopted Hybrid mode of teaching learning process during the academic year.

- The faculty use ICT enabled classrooms with LCD Projectors, WIFI Connectivity, Software, Power Point Presentations developed by teachers to expose the students to advanced knowledge and Practical learning.
- Enhance learning with immersive technologies tailored to specific subjects for an enriched educational experience.
- Online Classes, Webinars, Meetings and Events were managed through Microsoft Teams, ZOOM, Teachmint, Google meet platforms for enhancing the quality of teaching-learning process.
- The College has modified the ERP to document attendance

online.

- The Language Labs serves to help the learners to improve their communicative skills.
- Movies and Documentaries are screened in the audio-visual room for contextualising the learning theme and character with visual effects.
- Books, Journals, e-journals and e-books are accessible in the library and can be reached via INFLIBNET & DELNET. Additionally, the content is accessible through the College Website.
- Use Google Forms for efficient quiz and exam administration, simplifying grading and providing timely feedback.
- Offer hands-on experiences in science and technical subjects through virtual labs and simulations.
- Seamless online education via Department YouTube Channels and e-content ensures accessibility, engagement, and adaptability, elevating overall learning quality.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

253

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The Institution strictly follows the regulations of the University of Calicut for its Internal Assessment and Evaluation Process.

- At the commencement of each semester, an Academic Calendar is formulated and promptly made accessible on the College Website.
- Students are informed in advance about Class Tests (CT), Assignments, Seminars and Attendance. Internal Marks are assessed on the basis of these criteria's uploaded to the University upon student's confirmation.
- Amidst the challenges posed by the COVID-19 situation, the college has implemented additional measures to ensure the effectiveness of internal assessments: transitioning to online assessment platforms ( Google classrooms) to facilitate remote learning and evaluation
- Question Papers are prepared by drawing from previous year's question papers, question banks, and relevant resources.
- Assignments are evaluated by concerned faculty members; a minimum of two internal tests conducted in each semester.
- Attendance percentages per course are incorporated into the internal marks.
- Regular and frequent internal assessments are conducted throughout the semester to provide continuous feedback to students.
- Multiple modes of assessment, including online quizzes, assignments, and offline tests, cater to diverse learning needs and situations.
- Continuous monitoring and evaluation of students' progress are conducted, ensuring timely intervention and support where necessary.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college values transparency, efficiency, and timeliness in addressing exam-related concerns, ensuring a fair and

supportive environment for students to express their grievances.

- A dedicated Grievance Redressal Cell (GRC) has been established within the college, comprising faculty members and administrative staff trained in grievance handling.
- The GRC operates providing a structured platform for students to submit grievances related to examinations.
- Each department's Grievance Cell has 5 members: HOD, 1 department faculty, 2 from other departments, and 1 student.
- The External Exam grievances are reported first to the Chief Superintendent/Additional Superintendent, who subsequently forwards them to the Controller of Examinations at the university for required actions.
- Detailed records of all grievance submissions, investigations, and resolutions are maintained.

#### Redressal Mechanism

##### Departmental Level:

- Continuous evaluation comprises tests, Practical sessions, Assignments, with internal marks displayed publicly for student review and verification.
- Any queries raised by students are addressed at the department level and subsequently reported to the Principal.

##### College Level:

- The Institute appoints a Chief Superintendent and Additional Superintendent for overseeing University Examinations, with the former handling any issues that arise.
- Grievances related to examinations are handled within the GRC, and if necessary, escalated to the university by the Chief Superintendent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yuvakshetra Institute of Management Studies (YIMS) has a vision and mission aimed at achieving broader outcomes for its specific programs.

- YIMS offers Arts, Science, and Commerce programs, each with distinct goals and objectives outlined in their respective curricula.
- The curriculum of each discipline specifies the learning outcomes of various courses.
- Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are fundamental concepts for assessing students' knowledge and skills upon completing a specific course or program.
- The Board of Studies for each program at the University of Calicut establishes these POs, PSOs, and COs.
- Faculty members are knowledgeable about the outcomes outlined in the University syllabus for programs.

Communication of Outcomes:

The college employs various strategies to communicate POs and COs to all stakeholders, including:

- College website, prospectus, handbook, newsletters, public display of notice boards, and social media.
- The Counseling Cell and Students' Help Desk.
- Orientation programs organized by IQAC at the beginning of the academic year.
- Bridge courses provided to students.
- Copies of POs, PSOs, and COs, along with the syllabus, are distributed to students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed teaching-learning and assessment strategies to align with its Vision and Mission.

- Internal and Model examinations through online and offline conducted in every semester as per the University norms.
- The Results of the continuous internal assessment maintained in the respective Departments.
- Projects and Viva Voce for PG and UG students.
- Departments evaluate CO attainment from University Examination Results.
- Feedback from Stakeholders is used to analyse POs.
- Participation of students in Webinars, Workshops and Management Fests conducted by the college and other institutions.
- Assessment of subject knowledge and analytical ability through Quizzes, Discussions, and Debates.
- Field Visits, Internship Programmes and Project Works measure the attainment of PSOs and COs.
- Practical Classes assess students' Experimental Skills, Knowledge and Ability to solve problems.
- Students' performance in Add-on Courses is used to measure PSOs.
- Progress Reports maintained in the Department measures Student Progress and Outcome Attainment.
- Students' Enrolment in Higher Education and career achievements is used to evaluate PSOs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

694



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.yuvakshetra.org/wp-content/uploads/2018/12/ANNUAL-REPORT-2021-22.pdf">https://www.yuvakshetra.org/wp-content/uploads/2018/12/ANNUAL-REPORT-2021-22.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://yuvakshetra.org/AOAR21-22/Criterion2/SSS%202021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution introduced various innovations to enrich students' creative skills and professional growth and facilitate the creation and dissemination of knowledge which include:

##### Ecosystem for Innovation

- A Strategic initiative by "Preempto", a research wing in which students developed socially committed projects.
- Solar Power installation for improving energy efficiency and sustainability.
- Rain Water harvesting helps in maintaining ground water level.
- Borewell/Open well Recharging raises the water level.
- Water treatment plant treated water is used for gardens.
- Bio Cooking gas production reduce carbon footprints.

- Efficient organic farming using organic fertilizers from its own dairy farm.

#### Creation and Transfer of Knowledge

- Literaria Insignia', club activities augment inventive and imaginative thinking, enrich the student's talents.
- Extension lectures by students through Book Warriors Club.
- Lectures, presentations, uploading educational videos to YouTube channels, quizzes, puzzles, cater to different learning styles, making mathematics more accessible.
- The Wall Magazine displays the creative and artistic works of students.
- Faculty members acted as Resource persons to various institutions.
- "Yuvakshetra Publications" has number of books by students and faculty.
- Students participate in 'Koodo Project', to impart supplementary online education to students from under-served sections of the society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
41	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution's commitment to community engagement and social responsibility is evident through its extension activities, which play a vital role in the holistic development of students.

- The NSS unit carried out impactful extension activities like, Anemia Awareness Session, Cycle Rally for awareness on COVID 19 and Road Safety, Environment Day, Institutional Planting, Ashram Visit, Pond Cleaning etc.
- Students engaged in programmes such as hair donation in association with various charity organizations.
- Students visited Institutions to get familiarized with and achieve competency in the field of Mental Health.
- Institution conducted an AIDS Awareness campaign through rally, flashmob and street play.
- Blood donation camp organised by the college NSS unit to foster community welfare and healthcare accessibility.
- Workshops for cake making promotes self-reliance among the women community.
- The Urja Kiran - Go Electric Campaign promotes initiative towards promoting environmental sustainability and awareness of electric energy alternatives.
- Institution organised Rally, flash mob etc which align with broader educational, social, and environmental objectives.
- Sessions by faculty and students on preparation of sanitizers.
- The students celebrate and spend time with the weaker sections of the society.
- Christmas celebrations were conducted at Sub Jail, Palakkad, Ottapalam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

**Government/ Government recognized bodies year wise during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

412

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

93

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has sufficient infrastructure across two campuses, including Administrative, Hotel Management, Christ Hill, and Jubilee Blocks, supporting an ideal learning environment.

#### Classroom facilities:

- 55 classrooms
- LED Panels, LCD projectors with interactive smart boards, green boards, Wi-Fi & LAN facility.
- Departmental staff rooms.

#### Laboratory Facilities:

- Chemistry Labs (2)
- Computer Labs (2)
- Language lab
- Physics Lab
- Geography Labs (2)
- Psychology Lab
- Hotel Management Labs (8)

#### Computer Facilities:

- 263 computers for student and administrative use with WiFi/LAN.
- 100 computers in 2 Labs with latest configurations.
- 50 Computers in language lab
- Staff rooms, labs, Examination Cell and IQAC are furnished with computers, printers, and scanners.

#### Library facilities:

- Automated library with KOHA software
- Reprographic center
- Electronic Gateway tracks
- Barcoded reader book issuance.
- New arrival display, stack room, reference section, and newspaper area.
- Reading area



- 10 computers
- Access to e-repositories, INFLIBNET-NLIST and DELNET
- Online Public Access Catalog

**Other facilities**

- Seminar Halls
- Auditoriums
- Chemicals store room
- Examination, Seminar & Conference halls
- Audio Visual Theatre
- Examination Cell
- Counseling Cell
- Career Guidance & Placement cells
- Principal's Office
- Administrative Office
- IQAC
- NSS
- Gymnasium
- Open Air Theater
- Solar panels, UPS facility and 3 generators
- Public announcement system
- Purified drinking water facility
- Separate hostels.
- Common rooms
- Rest rooms
- Suggestion boxes

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

YIMS provides adequate facilities for students to showcase and enrich their potential.

**Facilities for Cultural Activities**

- 2 Auditoriums: Symphony Auditorium (600 seating capacity,) and a multi-purpose Hall-Christ Hill Square (2500 seating capacity)

- Sophia theatre (100)
- Yuvaragam Hall (120)
- Training centre Auditorium (200)
- Old library Hall (150)
- AV Room (50)
- Study Hall (150)
- Open auditorium cum Gallery (1000)
- Jubilee open Hall (150)

#### Facilities for Sports and Games

- Multipurpose Ground (Football, cricket and Tracks) of 95m x 57m to promote track and field events.
- Net practicing facilities for cricketers.
- 2 Basketball Courts.
- 2 Volleyball Court
- 2 Shuttle Badminton Courts.
- Gymnasium/ Fitness Centre
- Facilities for indoor games like table tennis, caroms & chess.

The institute offers excellent training sessions to prepare students for inter-, intra-institutional and university competitions for cultural and sports events. The Department of Physical Education is led by a full-time faculty member who guides students, trains and also arranges coaches if required. The department of physical education conducts various zonal and inter-zonal competitions under the University of Calicut.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

130.73

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software : KOHA
- Nature of Automation : Fully Automated
- Version : 22.05.08.000
- Year of Automation : 2013

The library is fully automated with leading library management software KOHA (open-source Integrated Library Management System (ILMS) which gives user-friendly interface for searching resources in the library, along with its positions and availability status. KOHA at YIMS is streamlined with dedicated cloud servers ensuring 24x7 access and also has Web - OPAC for providing remote access to its repertoire of textual resources.

1. Total number of volumes in the college libraries: 13076

(400+ German and 100+ French rare books)

2. Print periodicals : 78

3. CD/DVD : 100

4. Dissertations : 600+

5. Periodical Bound volumes : 214

6. e-books : 1600+ via DELNET

7. e-journals/ Periodical Articles : 6000+ via DELNET

8. Newspapers subscriptions : 05

9. Web OPAC (Online Public Access Catalogue) : <http://yims-opac.yuvakshetra.org/>

- Special training programmes on NDLI & DELNET e-resources.
- An open access system is followed which allows any user to go through the 22nd edition of Dewey Decimal Classification System (DDC).
- An electronic gate for registering the Check in and Check out details.
- Computerized Issue/ Return, Renewal with barcode facility.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.09

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

2426

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is committed to provide secure and sophisticated Information Technology Infrastructure in the campus in terms of hardware, software and internet facilities. The college has the practice of updating its IT facilities on a regular basis.

## 1. Hardware and Software

- The 263 computers are managed by competent personnel.
- Open Wi-Fi
- Entire institution is connected through Optical Fiber Cable (OFC).
- Number of smart classrooms has increased to 31
- Classroom and lab ICT facilities regularly upgraded with Smart Boards, projectors, LED monitors.
- Faculty attendance recorded by biometric system.
- K-Soft software for administrative purposes
- Licensed ZOOM platform
- Institution's YouTube channel and social media pages regularly updated
- Auditoriums and halls are equipped with projectors and ICT tools.
- IQAC uses LAN/Wi-Fi for documentation.
- Library subscribes to e-books, journals through INFLIBNET and DELNET.
- Digital library with 10 computers dedicated to e-learning.
- Power infrastructure includes three generators and solar panels.

## 2. Network

- Internet: 200 MBPS bandwidth via BSNL leased line.
- Campus network managed internally by skilled staff.
- SOPHOS Firewall for network security.
- 14 updated Wi-Fi routers across campus and hostels.
- Dynamic website and staff email IDs.

## 3. Surveillance and Security Devices

- 116 CCTV cameras enhance security across all blocks.
- Surveillance data accessible to Principal and Management.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

263

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

165.791

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The campus has established specific protocols and guidelines for infrastructure and facility maintenance.**

**Physical Infrastructure**

- Three generators ensure constant power supply, regularly maintained.
- Generator usage hours logged for proper maintenance.
- Regular safety checks on 3 RO plants (1000 liters/hour capacity) and 15 college water coolers.
  
- Strategic fire safety equipment, regularly maintained.
- Proper maintenance of scanning and reprography services.
- Annual lift maintenance contract and solar panel warranty.
- Maintenance of eco-friendly 'GURUKULA' classroom and Green campus initiatives.

#### Buildings

- Annual building maintenance; regular checks on windows, sanitary facilities, floors, and furniture.
- Canteen managers supervise two canteens and snack bars; aided by housekeeping.
- Cleaning staff maintain classroom and hostel infrastructure.

#### Laboratories

- 15 labs supervised by faculty/assistant.
- Lab maintenance issues reported to HOD, Principal approval needed.
- System admin handles computer maintenance.
- Lab assistants manage equipment/material records.

#### Sports Infrastructure

- The Physical Education Department oversees sports facilities, activities, and infrastructure maintenance while recording their efficient utilization.

#### Library

- Efficient Librarian oversees library with 3 Assistants.
- Library Council meets frequently for resource improvement.
- Annual examination and replacement of damaged books.

#### CCTV and Security:

- Network and administration team supports internet and



CCTV.

- Security staff safeguards institution premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

26

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://www.yuvakshetra.org/capacity-skill-enhancement/">https://www.yuvakshetra.org/capacity-skill-enhancement/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>120</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>585</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent</b>	<b>B. Any 3 of the above</b>

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

96

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

98

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

YIMS conducts the students' union election, via Presidential mode as per university norms.

The election is held for 26 seats - (Chairman, Vice Chairman, General Secretary, Joint Secretary, UUC(2), General Captain, Fine Arts Secretary and Joint Secretary, Chief Student Magazine Editor, Joint Student Magazine Editor, PG Representative, UG Representatives(3), Association Secretaries(11). The elected union is guided by two staff advisors.

Due to the Pandemic situation, the College could not hold STUDENTS UNION ELECTION, resulting in the retention of 6 first year students who served as Union members in 2019-20 for the Academic year 2021-22.

The students' active participation in cell and committee activities was notable throughout the Academic Year 2021-22.

#### Student Representative Cells / Committees

- Anti Ragging Cell
- Anti Narcotic Cell
- Atrocities Against Women & Sexual Harassment Cell
- Students Grievances Cell
- Newsletter Committee (YUVAVOX)
- Magazine Committee
- Women Cell
- Sports Committee
- Discipline Committee

The elected union members of 2019-20 has extended their active involvement in the Academic Year 2021-22 in NSS and in the conduct of

- Independence Day Celebration
- INIZIO
- Director's day celebration
- Onam Celebration (AKANNONAM)
- Keralapiravi celebration
- Christmas Celebration (Gloria)
- Alumni Online Football Tournament.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- The YIMS Alumni Association, established on July 3, 2019, in accordance with University Guidelines and registered as PKD/CA/246/2019.

- The association observes Alumni Day on January 26th every year. Due to the pandemic situation, the Alumni meet was conducted online.
- The Alumni Executive Meet was held on 9th January. The meet was conducted on Online Platform Zoom from 7pm to 8pm.
- Each department has its Alumni Association meetings separately, contributing significantly to the institution's development.

**Financial contributions**

- Alumni have contributed amounts and Rs. 8,54,000 is deposited in the alumni savings bank account till date.

**Non-financial contributions**

- Alumni members contribute as Resource Persons for webinars.
- Alumni representation in academic affairs (Feedback is collected).
- Alumni make up 10% of the Teaching faculty of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- Managed by the Diocese of Palghat, the institution is dedicated to the development of young adults, aiming to

mold them into proficient professionals.

- Striving to attain excellence, the college envisions itself as a hub that empowers individuals, imparting skills to overcome challenges and fostering the growth of global citizens.
- The college is on a mission to deliver high-quality education that fosters holistic development and nurtures profound intellectual capabilities in students.
- Embracing a democratic approach to leadership and governance, the college's governing body comprises diverse stakeholders, promoting participatory decision-making
- The institution operates in accordance with the guidelines, decisions, and directives of the Board of Management.
- Other decision-making committees:
  - College council, Staff council and Department council
  - Research committee, Examination cell and Student Grievance cell
  - Alumni Association
  - PTA
  - Disciplinary committee
- The college places a strong emphasis on core values through orientation programs, promoting a dynamic connection between student bodies, staff, and management.
- Regular Faculty Enrichment Programs are conducted for both teaching and non-teaching staff.
- The institution offers freeships and other scholarships to eligible students.
- The IQAC ensures quality through regular performance appraisals and feedback analysis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**IQAC implemented a technology-driven strategy to optimize the fee payment system, addressing the obstacles in personalized**



virtual account systems. An online payment gateway was launched by IQAC to streamline fee transactions via the college website. This leap in technology significantly improves fee payment efficiency and user experience for students.

1. **Assessment of Existing System:** Previous fee payment required bank visits for Demand Drafts, causing inconvenience.
2. **Presentation of New Plan in the Council:** In October 2021, a proposal for an online payment gateway system was introduced to the council.
3. **Apex Body Approval:** The council approved the online payment gateway system, acknowledging its potential to enhance efficiency and user experience, in the institutional advancement. Trustees granted final approval on post council approval, acknowledging the significance of fee payment streamlining.
4. **Budget Allocation:** Funds allocated for gateway system implementation after necessary approvals.
5. **Implementation:** Upon obtaining approvals and allocating the budget, the institute proceeded with implementing the online payment gateway system. Students were provided with usage instructions, and payments were recorded in the college office within two business days for proper documentation and processing.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To enhance the aerobic capacity, speed, muscular strength, and power among students, Yuvakshetra College introduced the team sport of basketball. Recognizing its potential to improve strength and acceleration, the sport was incorporated into the college's physical fitness program.

- **Planning:** In response to the growing student population and the consequent increased demand for recreational facilities, the college management has decided to construct an additional basketball court, augmenting the

existing one to better serve the needs of the community.

- **Proposal:** The proposal for the new court was put forth by the IQAC and was presented in the Council meeting. Following thorough deliberation, the members unanimously approved the proposal, emphasizing the significance of physical and mental fitness through sports. Subsequently, the Yuvakshetra Trust also endorsed the initiative.
- **Implementation:** Upon approval, construction of the new basketball court commenced swiftly and was completed during the academic year 2021-2022. A formal inauguration ceremony was held in the presence of the Director, Bursar, Principal, and Vice-Principal of Yuvakshetra College to mark the occasion and celebrate the addition of this valuable facility to the campus.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Bishop of Palghat Diocese is the Chairman of the Governing Body and Patron of Institute**

**The Director Board - Includes the Director, Assistant Director, Principal, Vice Principal, Bursar and the Elected/Nominated members. It plays the critical role in the formulation of institutional values and practices, developing infrastructure facilities and learning resources. The strategic plan, staff welfare measures and career advancements are the results of the leadership and management of the Director Board.**

**The Governing body - College Council headed by Principal inclusive of Vice Principal, HoDs and Administrative Body Members and Faculty Representative. It plays role in Academic Governance, Management, Curriculum Development and Admissions. They formulate policies for effective teaching learning process and evaluates the feedbacks. Their policies results in the enhancement of academic standards.**

Department Council - Head of the Department and Faculties. The Departmental Planning, evaluation, result & Feedback Analysis are coordinated here. They formulate policies to enhance the teaching learning methodology, prepare semester plans and impart mentoring system. Academic and Non-Academic excellence are brought through their activities.

Supporting Cells / Committees - Anti- Ragging, Anti-Narcotic, Student's Union, Disciplinary, CBCSS, Add-on, College Curriculum, Students Grievance, Students Counseling, Magazine, Sports, Research, Publication, NSS, Women cell, Career Guidance, Placement and Alumni.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.yuvakshetra.org/organogram/">https://www.yuvakshetra.org/organogram/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management prioritizes the welfare of both teaching and non-teaching staff as their prime responsibility.

The following measures are taken in this regard.

Faculty Enrichment Programmes (FEPs) are conducted biannually in May and December to enhance staff professional skills.

**Financial Assistance:**

- The college provides financial support for research publications and paper presentations.
- Allowances include advance salaries, festival allowances, gifts for staff weddings, and full salary during lockdown periods
- Staff children receive admission preference to various programmes of the college, along with 50% concession in fees.
- Leave: Teaching staff are entitled to ten days of casual leave from June to March, while those who have completed probation can take summer vacation. Non-teaching staff receive one month's leave per academic year.
- 30% of staff benefit from subsidized travel concessions on college buses
- Celebrations: Onam is celebrated in a traditional manner followed by a sumptuous Onam Sadhya; and Christmas gift exchanges.
- Refreshments, including tea, snacks, and grand lunches on feast days, are provided to boost staff morale during work hours
- ESI benefits are provided according to labor laws, and staff have the option to choose PF benefits.
- Subsidized staff accommodations are provided for out-of-town employees.
- Staff are honored for their academic achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the**

<b>year</b>	
<b>8</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>
<b>6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</b>	
<b>6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year</b>	
<b>11</b>	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<b>No File Uploaded</b>
Reports of Academic Staff College or similar centers	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>
<b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>	
<b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>	
<b>9</b>	

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college considers performance appraisal to be an essential part to cultivate and enhance the competencies and capabilities of teaching and non-teaching staff through a Performance Based Appraisal System (PBAS).

#### Appraisal of Teaching Staff:

##### Methodology

- Semester Evaluation Forms are duly filled by the students.
- Submission of Self-Assessment Proforma.
- Confidential Evaluation by HoD/Vice Principal/Principal at the end of every academic year.
- On the basis of above, API scores are assessed.
- The Management conducts a detailed discussion on each Appraisal reports and decides on the Increments, Incentives, Nature of FDPs to be provided for the staff.
- Individual meetings with the Management are held to ensure better performance.
- IQAC collects Student Feedback twice in a year to evaluate the teaching-learning process.

#### Appraisal of Non-Teaching Staff:

- The performance appraisal of the non-teaching staff is done by filling a Self-Assessment Proforma at the end of the academic year and it is evaluated by the Superintendent and discussed the same with Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts systematic and transparent internal and external financial audits every Accounting year to monitor its financial aspects, relating to both academic and non academic activities. As a part of ensuring transparency and authenticity, financial transactions are processed through the respective bank account.

Internal Audit by the College Office:

- The regular maintenance of accounts is carried out by the head accountant and other staff which is supervised by the Bursar (finance officer).
- This is done in the case of daily income and expenditure statements regarding fee and other regular income received.
- As a self-financed Catholic institution under the auspices of the Diocese of Palghat, the Bursar is appointed as the internal auditor who is responsible to oversee and conduct internal financial audits.
- These audits encompass a comprehensive verification of both capital and revenue related receipts and expenditures.
- The report of the periodic verification of financial transactions is maintained.

External Audit by Qualified Auditors:

- The college has appointed CA N.R Neelakantan, Palakkad, Kerala as the external auditor for conducting the Annual Audit.
- The Annual Audit is conducted covering all the financial aspects of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Diverse Revenue Streams

- Various Fees Collections: Semester Fee, Hostel Fee, Bus Fee, Application Fee, Caution Deposit.
- Infrastructure Utilization Income: College Canteen, College Store, ATM Rent, Solar Grid, PSC and Other Exam Remunerations, Agricultural Income.
- Income from University: Examination Remuneration, NSS Contributions.
- Contributions: PTA Support, Alumni Support, Donations

##### Financial Excellence in Action

- Prudent financial management ensures optimal utilization in various categories.
- Repayment of the loan and strategic investments in computers reflects judicious financial decision-making.
- Proactive embrace of a digital paradigm is evident in curated e-contents, fostering a conducive environment for



digital learning.

- Meticulous handling of construction underscores a thoughtful approach to infrastructure development.
- Commitment to charitable activities and donations exemplifies broader societal engagement.
- Employee welfare is prioritized through contributions to EPF, ESI, and honorarium payments.
- Significant allocations for library resources, medical expenses, and practical training demonstrate dedication to academic and student well-being.
- Scholarships reflect a commitment to supporting students, while attention to details in various expenses attests to a comprehensive financial strategy.
- In conclusion, the institution's prudent financial management not only contributes to excellence in education, employee welfare, and infrastructure development but also ensures a holistic, enriching experience for all stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is a cornerstone in the institution's commitment to educational excellence. Championing forward-looking initiatives, the IQAC plays a pivotal role in advancing academic resources and fostering technological integration. In the academic landscape, two noteworthy initiatives have been undertaken.

### INFLIBNET Implementation: Transforming Research Capabilities

In a stride towards academic enrichment, the IQAC has successfully implemented INFLIBNET, signifying a leap in research capabilities. INFLIBNET serves as a robust platform, providing seamless access to an extensive repository of scholarly materials. Beyond empowering students with a wealth of knowledge, this initiative acts as a catalyst for faculty members, encouraging advanced research endeavours.

**E-Contents on Website: Nurturing Digital Learning Environments**

Under the visionary purview of the IQAC, the institution has embraced a digital paradigm in learning by systematically uploading e-contents on its website. This initiative entails the meticulous collation and presentation of study materials prepared by dedicated teachers. Covering a diverse range of topics, these e-contents serve as invaluable resources, ensuring convenient access for students and showcasing the institution's commitment to leveraging digital platforms for knowledge dissemination.

In addition to the transformative initiatives highlighted, the IQAC remains steadfast in its commitment to educational excellence by continuously spearheading various other innovative activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In pursuit of the excellence in teaching- learning process, IQAC took various measures to ensure the quality enhancement of the institution. It has undertaken two significant endeavours for academic enrichment.

1. Tally Essential course: The IQAC took initiative to introduce Tally course in the institution.

**Objectives**

- To equip the students with technical skills.
- To increase internships and placement opportunities for students.
- To foster holistic professional development.

**Process**

- The process involved signing a Deed with Tally Education

Pvt Ltd. to provide Tally Essential Integral course at concessional rate.

- Tally courses are provided through online classes and it comprises three level for the completion.
- Regular assessment and mock tests are integrated.
- Students would receive the certificate at each level.

2.A Ten- Day International Webinar: A comprehensive Ten- Day International Webinar was organised on Listening and Leading. The programme aimed at fostering knowledge exchange and professional development among participants from various academic backgrounds.

**Objectives**

- Interdisciplinary Learning
- Enhance Research Collaboration
- Knowledge Exchange
- Professional Development
- Explore Emerging Trends
- Inspire Innovation

**Outcome**

The programme, through its interdisciplinary nature, equipped the students to gain insights from diverse perspectives and approaches.

The book titled Listening and Leading for Transformation is published as a part of conference proceedings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or**

C. Any 2 of the above

**international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.yuvakshetra.org/agar/">https://www.yuvakshetra.org/agar/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution ensures equal access to resources and opportunities for the growth of all, irrespective of gender.

**CURRICULAR**

- Courses, dissertations, projects, Add-on focused on imparting gender sensitization enhances life competency of all genders.
- Academic and administrative roles without any gender disparity as in representation, committees etc.
- Promote gender inclusivity in admission, reservation, scholarship/ free ship, etc

**CO-CURRICULAR**

- Annual Action plan on gender sensitization plays a key role.
- Anti-Ragging cell, Women cell, Atrocities against Woman and Sexual Harassment Cell, Students' Grievance Redressal Cell, Discipline Committee creates an inclusive and supportive environment.
- Physical/ Mental wellness programmes initiated especially by NSS and Women Cell flag gender conscious practices.
- Equal opportunity for both staff and students in sports,

cultural activities, organizing events and in organizing programs reflecting gender equity.

- Counselling Cell under the Department of Psychology with a full time professionally qualified psychological counsellor offers emotional support to the students.

**FACILITIES FOR SAFETY AND SECURITY**

- 24-hour security guard
- Fencing
- Surveillance cameras
- Gate registers
- Gate Pass
- Compulsory ID Cards
- Fire Extinguishers
- Suggestions boxes
- Medical Officer
- 9 College buses
- Hostel facility

**COMMON FACILITIES**

- Girls' Common room
- Sick rooms for boys and girls
- Disabled friendly washroom
- Pink Toilet facility: Napkin vending machines , Napkin burners.
- Gym

File Description	Documents
Annual gender sensitization action plan	<a href="https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.1%20Support%201.pdf">https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.1%20Support%201.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.1%20Support%202.pdf">https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.1%20Support%202.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation**

**A. 4 or All of the above**

**Use of LED bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management initiatives put forth by the institution are as follows:

**SOLID WASTE MANAGEMENT**

- Separate bins for Degradable and Non-Degradable waste.
- Biodegradable waste is processed and utilized for organic farming
- Two biogas plants (15 cu m and 3 cu m capacities) run 10 hours daily, supplying canteen stoves with fuel and gardening fertilizers from the residue
- Food waste is turned into animal feed for the neighborhood
- A high-temperature incinerator (>700 °C) for effective waste management.
- Encouraged to use steel glasses and lunch boxes inside campus.
- Biomedical waste Management: Sanitary pad dispensers and Napkin Vending machines in the girl's hostel and campus washrooms.
- Power efficient LCD/LED bulbs.

**LIQUID WASTE MANAGEMENT**

- Sewage Treatment Plant (STP): A 100,000-liter/day STP repurposes wash and toilet effluents for irrigation

**CHEMICAL WASTE MANAGEMENT**

- Chemical waste from the labs is securely disposed of in assigned ground pits.

**E-WASTE MANAGEMENT**

- Electronic goods are always put to optimum use; minor repairs are set rights by the Laboratory assistants and major repairs are handled by System administrators.
- E-waste generated is given away to an external agency, Warrierez IT Solutions.

**WASTE WATER RECYCLING SYSTEM**

- STP recycles wastewater and used for irrigation with Sprinkler facility

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution champions inclusivity through diverse celebrations, fostering tolerance and harmony across cultural, regional, linguistic, communal, and socioeconomic differences, providing an all-inclusive and supportive environment for both staff and students.

#### CULTURAL AND REGIONAL HARMONY

The Institution encourages cultural celebrations, including but not limited to Onam, Kerala Piravi, Diwali, Ramadan, Christmas, and more. This fosters respect and open-mindedness.

#### LINGUISTIC HARMONY

- Hindi Day: Prioritizes Hindi as the National Language
- Embracing linguistic diversity, we celebrate Reading Week to promote proficiency in Mother tongue (Malayalam), Official (English), and National languages.
- The institution promotes French, Tamil, Sanskrit as additional languages
- Lectures in English to avoid linguistic disparities.

#### COMMUNAL HARMONY

- Promotes mutual respect and understanding among diverse religious and ethnic communities.
- Neighbourhood/ Community Extension Activities.
- International AIDS day
- International Women's Day

- Gender Equality Day
- World Tourism Day
- Permit students to attend Friday's holy Namaz

**SOCIO - ECONOMIC INCLUSIVITY:**

- Institution believes in the concept of "Unity in Diversity" and offers an all-inclusive environment.
- Seat reservations to SC, SC, OBC, fisherman, Lakshadweep and other backward category
- Orphanage Visits inspire a sense of social responsibility.
- Clean-up campaigns, awareness rallies etc to foster a sense of civic responsibility.
- Blood donation drives involve diverse community participation, which can bridge socio-economic gaps.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**

The Institution is committed in cultivating constitutional awareness by organizing a diverse array of programs for both staff and students, including affiliated societies, with the goal of imparting a profound understanding of constitutional principles and civic responsibilities

- The Preamble of the constitution is engraved at the entrance of the institution.
- Fundamental rights have been displayed in the college handbook.
- Published book entitled Atmanirbhar Bharat: A Digital Challenge, NEP 2020
- The National Flag is hoisted with respect to Republic Day and Independence Day.
- Commemorated Gandhi Jayanthi, National Yoga Day, World Nature Conservation Day, Ozone Day, World Environment Day, Teacher's Day, Van Mahotsav etc
- Organizes Legal awareness and gender sensitization

programmes

- "Clean India, Green India: Clean-up campaign
- Millet Fest: Protection of traditional seeds
- Blood donation camp.
- Awareness session on Covid-19 vaccination: To educate the public to promote a sense of global solidarity
- Awareness on waste management: Promoting awareness on waste management is essential to ensure citizens can exercise the right to clean the environment (Art. 21)
- Visit to Orphanage: Instill a sense of duty among students towards helping those in need.
- NSS Cycle Rally as a public awareness on Covid-19 and Road Safety
- Snehaveedu

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.9%20Support.pdf">https://yuvakshetra.org/AQAR21-22/Criterion7/7.1.9%20Support.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The objective of celebrating and organizing national and international commemorative days, events, and festivals in the Institution encourages a global perspective, fostering an environment that values diversity, social harmony, and universal brotherhood. Overall, these activities contribute to the holistic development of individuals, creating a vibrant and inclusive college culture that goes beyond academic pursuits to embrace the rich tapestry of human experiences and shared values. These events provide opportunities for intellectual growth and knowledge extension through seminars, workshops, and competitions, enriching the academic experience.

- World Nature Conservation Day - 28th July
- Premchand Jayanthi - 31st July
- Independence Day- 15th August
- Onam - 18th August
- World Photography Day- 19th August
- Teacher's Day- 9th September
- World Suicide Prevention Day- 10th September
- World Ozone Day- 16th September
- NSS Day - 25th September
- Bamboo Day - 25th September
- World Tourism Day - 27th September
- Gandhi Jayanthi - 2nd October
- Gender Equality Day - 7th October
- Kerala piravi - 1st November
- Diwali - 4th November
- International AIDS day - 1st December
- Christmas - 17th December
- National Mathematics Day - 22nd December

- World Hindi day - 1st January
- Valentine's day - 14th February
- International Women's Day - 3rd March
- Reading Week - 19th June
- International Yoga Day - 21st June
- National Statistics Day - 29th June

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICE - I

#### SANTHWANAM: Shared Social Commitment Towards HIV Positive People

Yuvavakshetra stands at the forefront of an innovative educational paradigm, placing service-learning activities at its core to contribute meaningfully to societal advancement. Prominent among these initiatives is SANTHWANAM, an initiative that not only supports individuals living with HIV but also symbolizes the institute's unwavering dedication to tackling significant social challenges. Through such flagship endeavors, we instills a profound sense of inclusivity, volunteerism, nurtures leadership qualities, and fosters a robust commitment to social responsibility among its students and faculty, standing as an exemplary role model for society.

### BEST PRACTICE - II

#### SNEHOTSAVAM AND SNEHAVEED

SNEHOTSAVAM and SNEHAVEEDU exemplify our profound commitment to assisting the less fortunate by facilitating homeownership for economically disadvantaged individuals. These initiatives not

only reshape the attitudes of our students but also instill in them values of gratitude, discipline, and a positive perception of marginalized communities. Positioned as an educational institution, we recognize and actively play a pivotal role in societal development, contributing significantly to citizen welfare. Despite facing challenges, our unwavering commitment stands as a resilient model for others to adopt similarly impactful strategies, acknowledging the enduring benefits for both students and society at large.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.yuvakshetra.org/best-practice/">https://www.yuvakshetra.org/best-practice/</a>
Any other relevant information	<a href="https://yuvakshetra.org/AQAR21-22/Criterion7/7.2.1%20Support.pdf">https://yuvakshetra.org/AQAR21-22/Criterion7/7.2.1%20Support.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institution has garnered acclaim as a sought-after institution, embodying the motto "Inform and Form to Transform", the institute signifies a commitment for both educating and molding individuals, reflecting a comprehensive approach to development and progress. This dual purpose is realized through three distinct dimensions:

#### Psychological Learning

- **Morning assembly:** Conducted online amidst of Covid 19 pandemic. Fortifying overall personality growth by instilling social discipline, teamwork, boosting self-confidence, nurturing leadership qualities.
- **Grooming standards and discipline:** Fosters professionalism and personality development.
- **Yoga, Meditation, Counseling,:** Nurturing students' overall well-being and personal growth.

#### Convictional Learning

- **Extension activities:** Foster a sense of civic responsibility

- **Diversity and inclusion initiatives:** Encourage tolerance and respect for diverse cultures and perspectives.
- **Adaptive Learning:** Showcase institution's adaptability even during Covid 19 challenging times with maximum programmes and exposure.

**Behavioral Learning**

- **Free ISBN for students, faculties and public.**
- **Received recognition for conducting exemplary Election Awareness Programs during the Kerala Legislative Assembly Election 2021, distinguished among Palakkad District colleges.**
- **Eco-friendly Campus:**
  - **Bamboo Garden**
  - **Organic Farming under Green Guardians Club**
  - **Dairy and poultry Farming**
  - **Green Audit**

**Fully powered by solar energy as on Energy Audit.**

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.3.2 - Plan of action for the next academic year**

**In the rapidly changing landscape of education, it is essential for educational institutions to adopt a proactive and strategic approach by developing a well-thought-out plan of action for the upcoming academic year. For the next academic year the institution has chalked out the action plan to work on:**

- **ENTREPRENEURSHIP DEVELOPMENT CLUB (ED CLUB):** Implementing a comprehensive plan to enhance student access to entrepreneurial resources.
- **SKILL ENHANCEMENT AND DEVELOPMENT CELL:** Designing skill development schemes to sharpen students' abilities, equipping them with essential life skills for a better future
- **YOUTH CLUB:** Fostering personal, social, and often, community development among young people.
- **GENDER CLUB:** Empowering individuals of all genders, and

creating a more equitable and inclusive environment.

- CIVIL SERVICE CLUB: For students interested in civil service through a blend of education, networking, and hands-on experiences.
- FOLKLORE CLUB: Platform to explore, preserve, and share various forms of folklore
- GENDER AUDIT: Fostering a more inclusive and equitable campus culture
- IDEATHON: A Platform for showcasing the Future Ideas of YIMS
- INTERNATIONAL MOUs: Foster collaborations and learning opportunities
- A NEW FULL FLEDGED LIBRARY COMPLEX: Cater diverse academic and research needs
- E-CONTENT DEVELOPMENT CENTRE: To leverage technology to enhance innovations in teaching learning experiences